



Wisconsin Rapids Board of Education
Educational Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · (715) 424-6701

BACKGROUND

Mary Rayome, Chairperson
John Benbow, Jr.
Katie Bielski-Medina
Troy Bier
Larry Davis
Sandra Hett
John Krings, President

Note: Due to the coronavirus (COVID-19) pandemic, Board Committee meetings were not held in May, 2020 and business normally conducted by the committees was taken up directly at the regular Board of Education meeting held on May 11, 2020.

May 11, 2020

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room A/B

TIME: 6:00 p.m.

I. Actionable Items

A. Grant Approvals

1. Peer Review and Mentor Grant

Each school year the District provides a comprehensive “New Colleague Program” in consortium with surrounding districts. During the 2020-2021 school year, Port Edwards will be partnering with Wisconsin Rapids Public Schools (WRPS) in our consortium. The program provides an orientation program, monthly seminars, a mentor, and other support systems to make new colleagues’ adjustment to their district a successful one. WRPS received this grant last school year and would like to apply for the Peer Review and Mentor Grant once again in order to defray some of the costs of this successful program.

The administration recommends approval of the application for the Peer Review and Mentor Grant in the amount of \$25,000 for the 2020-2021 school year.

B. Professional Development Plan (2020-2021)

Attachment A sets out the proposed Professional Development Plan for the 2020-2021 school year. The plan was created with input from the Council for Instructional Improvement (CII), Instructional Coaches, and the administrative team. Due to the unprecedented school closure, the plan was not able to be reviewed by all the committees typically involved as in previous years. The WRPS Strategic Plan goals set out for 2020-2021 were taken into consideration when developing the plan. In addition, each group discussed progress made on goals from 2019-2020. Craig Broeren, Superintendent, will be present to explain the proposed plan.

The administration recommends approval of the 2020-2021 Professional Development Plan as set out in Attachment A.

C. Professional Development Day Schedule

Attachment B sets out the proposed schedule for the Professional Development Days for the 2020-2021 school year. The schedule was developed with input from the curriculum coordinators and administrative team.

Professional Development Days are a valuable component in maintaining instructional excellence for our students. The purpose of Professional Days is to achieve the following:

- Meet the District and building professional development goals as set out in the WRPS Professional Development Plan
- Provide collaboration time for teachers
- Provide professional development for teachers at the building and district levels
- Provide a cost-effective means of offering professional development
- Provide professional development time without taking teachers out of the classroom

The administration recommends approval of the proposed Professional Development Day Schedule for the 2020-2021 school year.

D. Agenda Planners

Proposed changes for the 2020-2021 Agenda Planners for Lincoln High School (LHS), Wisconsin Rapids Area Middle School (WRAMS) and the Wisconsin Rapids elementary schools are set out in Attachments C, D, and E respectively. Craig Broeren, Superintendent, will present the proposed modifications.

The administration recommends approval of the proposed modifications to the LHS Planner for the 2020-2021 school year.

The administration recommends approval of the proposed modifications to the WRAMS Planner for the 2020-2021 school year.

The administration recommends of the proposed modifications to the elementary school Planner for the 2020-2021 school year.

II. Updates

A. End of Term Progress Reporting

Due to the school closure beginning on March 16, 2020, revisions were made to End of Term 3 student progress reporting methods. Attachments F, G, and H set out how Lincoln High School (LHS), Wisconsin Rapids Area Middle School (WRAMS) and the elementary schools, respectively, will report End of Term 3 student progress.

B. Student Travel

Every four years a group of students and community members travel to New York City with a group called "Worldstrides". Sara Danke Lukaszewicz, Theatre Educator and Assistant PAC Director at Lincoln High School, has gone on this trip the last three times it has happened. Originally the trip was scheduled for June 10 through June 13, 2020; however, due to COVID-19, the trip has been rescheduled for October 2 through October 5, 2020. At the current time 11 students from LHS along with 13 adult community members and Ms. Danke Lukaszewicz are scheduled to participate in the trip. The trip is heavily theatre based with participants experiences a whirlwind tour of New York City and attending three Broadway shows.

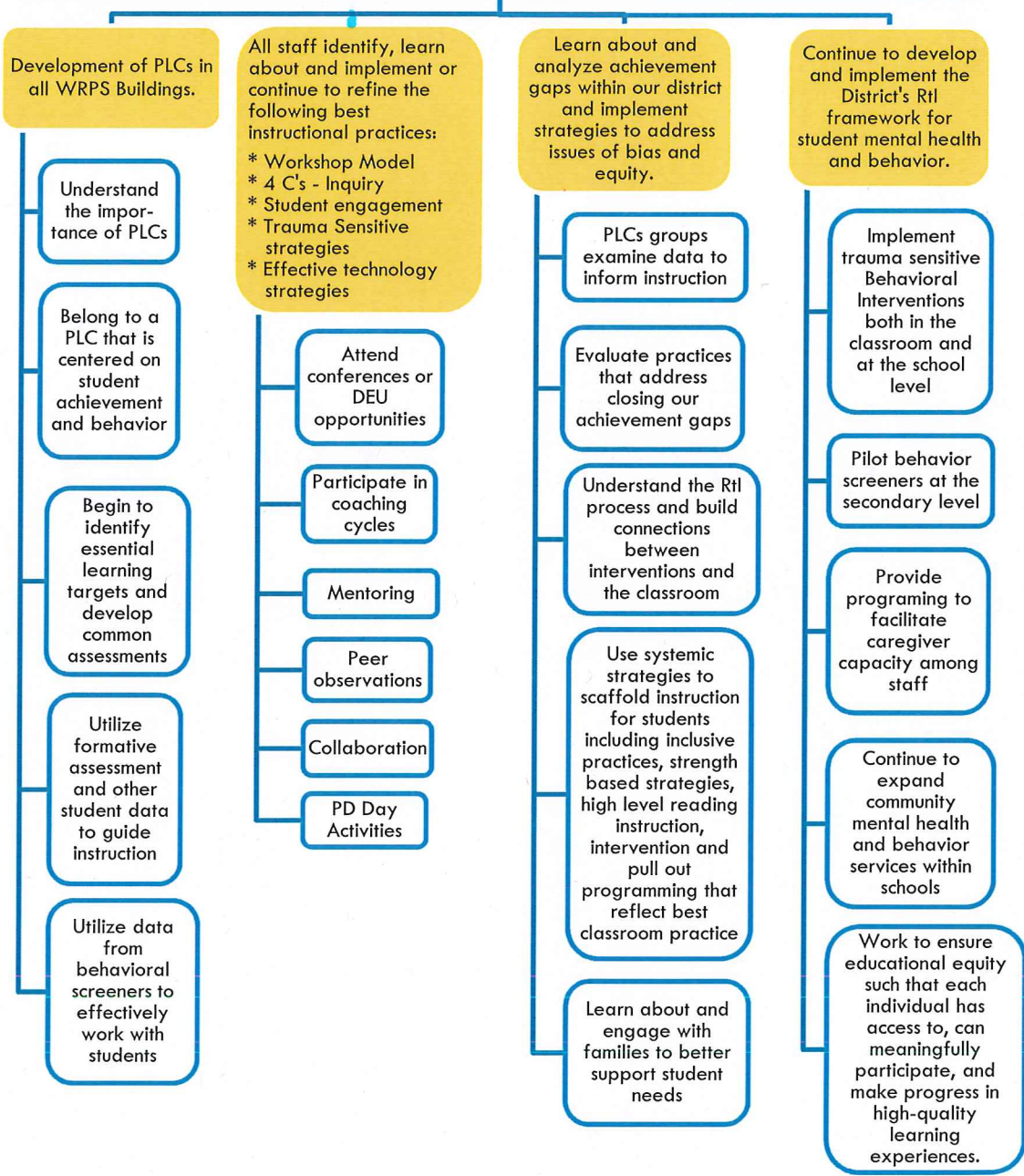
III. Future Agenda Items/Information Requests

CTE Grant Application (June)
Behavior and Mental Wellness Grant Application and Updates (June)
Pupil Academic Standards (July)
Achievement Gap Reduction (AGR) End of Year Report (July)
Seclusion and Restraint (August)
Parent CII Representatives (September)
ESSA Update (September)
ACP Update (October)

WRPS MISSION
 Working together with home and community, we are dedicated to providing the best education for every student, enabling each to be a thoughtful, responsible contributor to a changing world.

STATE GOAL
 By the end of the 2024-25 school year, cut the achievement gap in half.

DISTRICT GOAL
 We will reduce gaps in student achievement by five percent among economically disadvantaged students in reading and math on Forward, ACT Aspire, and ACT tests between 2017-18 and 2020-2021.



CII Subcommittees

ART	HEALTH	CAREER AND TECHNICAL EDUCATION	INFORMATION TECHNOLOGY/ LIBRARY MEDIA
<p><u>K-12</u> Choose Essential Learning outcomes and create common assessments. Align new state standards with existing curriculum in maps. Integrate ITL standards into curriculum maps Work together as a PLC Participate in DEUs conferences and professional development to enhance student learning.</p>	<p><u>K-5</u> Choose ELO, create common assessments. Revise existing curriculum maps to match the new format with: Learning Targets, ELO's Teacher Needs Survey-what do they have, what do they need Request, Pilot, and evaluate updated materials Meet as a K-5 PLC to coach, collaborate and identify PD needs as we head into acquisition Present curriculum maps, materials, PD needs to Board and CII for approval-May 2021</p> <p><u>6-12</u> Meet at a 6-12 PLC to coach collaborate and identify PD needs as we prepare to head into acquisition Finish revising existing curriculum maps with updated Learning Targets, ELO's, activities, and common assessments. Evaluate materials, curriculum content, identify needs and/or changes for going forward into acquisition</p>	<p>Professional development, collaboration, and implementation of new curriculum, best practice, materials, and technology. Develop and implement common district and course/grade level assessments as part of the PLC process. Evaluate Carl Perkins grant requirements in relation to local CTE needs.</p>	<p>Align WI K-12 ITL standards to curriculum maps with integration into existing curriculum. Start implementation of the WRPS Library and Technology Plan including educating staff about the plan and its development. Focus Professional Development on: 4C's (critical thinking, creativity, communication and collaboration) Online Technology Tools Teaching with Technology Refine and update policies, infrastructure and curricular changes as it relates to a 1:1 computing environment.</p>

LANGUAGE ARTS	COUNSELING	MATH	MUSIC
<p>K-12</p> <ul style="list-style-type: none"> Study and reflect on research and best practice Identify the gaps in grammar instruction Assist with the creation of grade-level Essential Learning Outcomes <p>K-5</p> <ul style="list-style-type: none"> Using common assessments to drive instruction Continue supporting professional development and grade level collaboration in Reading and Writing Units of Study <p>6-12</p> <ul style="list-style-type: none"> Research and implement summative assessment audit Using technology effectively in a 1:1 environment 	<p>K-12</p> <ul style="list-style-type: none"> Continue to support the mental health needs of our students K-12. Update K-12 counseling curriculum. Pilot new resources. Continue to reflect on and evaluate successful student transitions. Update our Counseling web-site. This will include our mission, vision, instructional practices and update staff placement. Continue to foster community partnerships and collaborative resources. Continue our professional growth and development by attending training, workshops and conferences to keep updated on trends, Wisconsin Comprehensive Counseling Model and ASCA (American School Counseling Association) Model. Explore technology platforms to deliver K-12 school counselor curriculum. 	<ul style="list-style-type: none"> Support PLCs with the identification of Essential Learning Outcomes for each grade level and/or course Research best practice in using common assessments to drive instruction and identify Tier 1 and Tier 2 needs Study achievement gap data and identify strategies for closing these gaps Continue to facilitate the piloting of elementary materials and ongoing professional development Continue to support secondary teachers with the implementation of new curriculum and materials 	<p><u>K-12</u></p> <ul style="list-style-type: none"> Continue to develop and refine Essential Learning Outcomes Continue to refine common assessments <p><u>K-5</u></p> <ul style="list-style-type: none"> Continue to add suggested activities to curriculum maps Complete common units and assessments for Opera (K-5) and the Orchestra (4th grade) <p><u>6-12</u></p> <ul style="list-style-type: none"> Explore how music theory fits into the performance classes and develop Essential Learning Outcomes for each level Study and reflect Gregg Goodhart's "Practice Coaching" and possibly send some staff to the summer workshop he may present at UW Stevens Point

CII Subcommittees

PHYSICAL EDUCATION	SCIENCE	SOCIAL STUDIES	WORLD LANGUAGE
<p>Design common fitness assessment guidelines</p> <p>Development and Utilize common assessments within Plickers</p> <p>Encourage observations of peers and other professionals in our area to encourage best practices.</p> <p>Complete Dance Curriculum - Unit Maps and integrate into practice</p> <p>Continue to encourage community partnerships and links to community resources for our students.</p> <p>Offer DEU opportunities for staff to continue to build support for innovation and creativity in and out of the classroom.</p>	<p>K-5 Continue Evaluation of Elementary Programs</p> <p>Begin Pilot with Mystery Science Revisions to Maps as needed.</p> <p>6-12 Continue New 9-12 Scope and Sequence Revisions</p> <p>Create mock 9-12 student plans for course selection.</p> <p>Revise Curriculum maps as needed.</p> <p>6-8 Continue evaluation of commercial curricula</p>	<p>K-5 Pilot social studies material in September and October</p> <p>Present social studies materials to District CII and school board for approval for acquisition.</p> <p>Implement new social studies materials for spring trimester.</p> <p>6-12 Develop essential learning standards for 6 - 12 social studies courses.</p> <p>Introduce Depth of Knowledge and review summative assessments.</p>	<p>Implement new textbooks/materials for Spanish and French.</p> <p>Complete curriculum maps for German.</p> <p>Learn about new culture and global competence standards. Continue implementation of the GEAC.</p>

District Ad Hoc Committees

ACADEMIC & CAREER PLANNING	ASSESSMENT COMMITTEE	BEHAVIOR AND MENTAL WELLNESS
<p>Continue oversight of the Academic & Career Planning (ACP) process</p> <p>Continue to collect and analyze ACP data Provide Professional Development to staff on Xello</p> <p>Continue to educate parents and community partners about ACP</p>	<p>Assess the purpose of the Assessment Committee</p> <p>Develop a plan moving forward considering modifications to the committee's purpose and design</p>	<p>Promote programming to develop caregiver capacity among staff which will promote student wellness.</p> <p>Provide professional development to build teacher skills and strategies to support positive student behavior and mental wellness.</p> <p>Conduct screenings at the secondary level to identify those students at risk for suicidal behaviors, providing interventions as necessary.</p> <p>Provide four District-wide parent nights to support positive student behavior and mental wellness.</p> <p>Finalize the Social Emotional Learning (SEL) curriculum scope and sequence for the District and distribute to administration and staff.</p> <p>Examine, pilot and implement universal and targeted behavioral interventions both in the classroom and at the school level.</p> <p>Work to ensure educational equity such that each individual has access to, can meaningfully participate, and make progress in high-quality learning experiences that empowers them towards self-determination and reduces disparities in outcomes regardless of individual circumstances.</p>

District Standing Committees

ADMINISTRATION	CII SUB-COMMITTEE CHAIRS	INSTRUCTIONAL COACHES	QUALITY EDUCATOR COMMITTEE
<p>Promote the Professional Learning Community (PLC) process by:</p> <ul style="list-style-type: none"> Facilitating and refining the development of continuation of the PLC process within buildings Promoting equity, behavior and mental wellness and instructional excellence through the PLC process and in other District initiatives Supporting initiatives to develop Caregiver Capacity among WRPS staff 	<p>Identify Essential Learning Targets for each subject level/ grade level and create common assessments for those targets.</p> <p>Develop a process for mapping integrated standards and begin mapping the ITL standards</p> <p>Continue to support the process of implementing District guidelines for PLCs</p>	<p>Promote an understanding of the essential role of instructional coaching and expand opportunities in all schools</p> <p>Support District initiatives by providing collaboration, workshop, and course opportunities</p> <p>Participate on building and District committees to advance professional learning communities and professional development initiatives</p> <p>Facilitate the Educator Effectiveness and New Colleague Programs including the implementation of coaching cycles to support the EE Process</p> <p>Deepen our understanding of equitable, instructional practices and integrate our learning into professional development and instructional coaching cycles</p>	<p>Assess progress on District Professional development initiatives</p> <p>Promote an understanding of the essential role of instructional coaching</p> <p>Evaluate new curriculum proposals and review curriculum purchases during acquisition years</p>

Charlotte Danielson's FRAMEWORK FOR TEACHING

DOMAIN 1: Planning and Preparation

- 1a Demonstrating Knowledge of Content and Pedagogy**
 - Content and the structure of the discipline
 - Prerequisite relationships
 - Content-related pedagogy
- 1b Demonstrating Knowledge of Students**
 - Child and adolescent development
 - Learning process
 - Special needs
 - Students' skills, knowledge, and language proficiency
 - Students' interests and cultural heritage
- 1c Setting Instructional Outcomes**
 - Value, sequence, and alignment
 - Clarity
 - Balance
 - Suitability for diverse learners
- 1d Demonstrating Knowledge of Resources**
 - For classroom use
 - To extend content knowledge and pedagogy
 - Resources for students
- 1e Designing Coherent Instruction**
 - Learning activities
 - Instructional materials and resources
 - Instructional groups
 - Lesson and unit structure
- 1f Designing Student Assessments**
 - Congruence with instructional outcomes
 - Criteria and standards
 - Design of formative assessments
 - Use for planning

DOMAIN 2: The Classroom Environment

- 2a Creating an Environment of Respect and Rapport**
 - Teacher interaction with students, including both words and actions
 - Student interaction with students, including both words and actions
- 2b Establishing a Culture for Learning**
 - Importance of content and of learning
 - Expectations for learning and achievement
 - Student pride in work
- 2c Managing Classroom Procedures**
 - Instructional groups
 - Transitions
 - Materials and supplies
 - Performance of classroom routines
 - Supervision of volunteers and paraprofessionals
- 2d Managing Student Behavior**
 - Expectations
 - Monitoring student behavior
 - Response to student misbehavior
- 2e Organizing Physical Space**
 - Safety and accessibility
 - Arrangement of furniture and use of physical resources

DOMAIN 4: Professional Responsibilities

- 4a Reflecting on Teaching**
 - Accuracy
 - Use in future teaching
- 4b Maintaining Accurate Records**
 - Student completion of assignments
 - Student progress in learning
 - Noninstructional records
- 4c Communicating with Families**
 - Information about the instructional program
 - Information about individual students
 - Engagement of families in the instructional program
- 4d Participating in a Professional Community**
 - Relationships with colleagues
 - Participation in school and district projects
 - Involvement in culture of professional inquiry
 - Service to the school
- 4e Growing and Developing Professionally**
 - Enhancement of content knowledge and pedagogical skill
 - Receptivity to feedback from colleagues
 - Service to the profession
- 4f Showing Professionalism**
 - Integrity/ethical conduct
 - Service to students
 - Advocacy
 - Decision-making
 - Compliance with school and district regulation

DOMAIN 3: Instruction

- 3a Communicating With Students**
 - Expectations for learning
 - Directions for activities
 - Explanations of content
 - Use of oral and written language
- 3b Using Questioning and Discussion Techniques**
 - Quality of questions/prompts
 - Discussion techniques
 - Student participation
- 3c Engaging Students in Learning**
 - Activities and assignments
 - Grouping of students
 - Instructional materials and resources
 - Structure and pacing
- 3d Using Assessment in Instruction**
 - Assessment criteria
 - Monitoring of student learning
 - Feedback to students
 - Student self-assessment and monitoring of progress
- 3e Demonstrating Flexibility and Responsiveness**
 - Lesson adjustment
 - Response to students
 - Persistence

**Elementary Professional Development Days Schedule
2020-21**

	Time	Responsibility
September 28	7:45 -11:00	District (Grade Level - Math and Social Studies Curriculum)* Begin ELO discussion at grade levels
	12:00 - 3:15	Building / PLC / Collaboration time**
October 30	7:45 - 3:15	Building / PLC / Collaboration time** - 2 hours
		Parent/Teacher Conferences
Nov. 25	7:45 - 8:45	All Staff (BMW Presentation - Scope and Sequence)
	9:00 - 11:00	District (Grade Levels/Depts to further the morning discussion)
January 18	12:00 - 3:15	Recordkeeping
	7:45 - 11:00	Building / PLC / Collaboration time**
March 5	12:00 - 3:15	Collaboration (possible Grade Level ELO discussion continues)
	7:45 - 11:00	Building / PLC / Collaboration time**
April 5	12:00 - 3:15	Recordkeeping
	7:45 - 11:00	District (Roll out revisions of BMW Scope and Sequence as a result of 11/25 work and elementary check-in with Math and Social Studies)
June 4 pm	12:00 - 3:15	Building / PLC / Collaboration time**
June 7	Afternoon	Recordkeeping/Building
	Full Day	Recordkeeping

*Possible other topics that may need to be scheduled in - ELOs for grade-level subject areas
 **It is suggested that Building Time is used, in part, for some PLC collaboration - whether building-wide or grade/grade band teams

Professional Development Day Understandings:

- All teachers will follow the above schedule on Professional Development Days.
- Professional staff will not be released for practices or rehearsals on professional days until 3:15.
- Morning sessions will begin at 7:45 a.m. and end at 11:00 a.m. Afternoon sessions will begin at 12:00 p.m. and end at 3:15 p.m. Lunch will be from 11:00 a.m. to 12:00 p.m.

Elementary Portfolio Conferences or Parent Involvement Evenings:

All elementary staff must be in attendance for two hours for the spring portfolio night or parent involvement evening. Compensatory time for this will be provided through one of the following options:

1. November 25 Recordkeeping Afternoon
2. March 5 Recordkeeping Afternoon
3. June 4 Recordkeeping/Building Afternoon
4. June 7 Recordkeeping Day

The purpose of professional days is to achieve the following:

- Meet the district and building level professional development goals as set out in the WRPS Professional Development Plan.
- Provide collaboration time for teachers.
- Provide a cost effective means of professional development for teachers at the building and district levels.
- Provide professional development time without taking teachers out of the classroom.

Definitions:

Building PD Initiatives - Building based activities that are determined by each building's Leadership Team and explained in the building's Professional Development Plan.

Teacher Collaboration - Two or more teachers working together to evaluate student performance (analyze assessments), plan lessons and units, or enhance teaching strategies. Special and individual projects may be approved at the discretion of the building principal. Administrators or teachers may plan a meeting, but teachers may choose whether or not to attend.

District/Grade Level Meetings - Activities determined by Curriculum Department, teacher leaders, CII Chairs, and administration.

Professional Learning Community (PLCs): An ongoing process in which educators work collaboratively in recurring cycles of collective inquiry and action research to achieve better results for the students they serve. The three ideas that drive the PLC process include a focus on learning, a collaborative culture and collective responsibility, and a results orientation. PLCs are committed to identifying Essential Learning Outcomes (ELOs), administering common assessments to measure student progress toward those ELOs, and collaborating and modifying instruction to improve outcomes on common assessments.

**Secondary Professional Development Days Schedule
2020-21**

	Time	Responsibility
September 28	7:45 - 11:00	District
	12:00 - 3:15	Building
October 30	7:45 - 11:00	Building / PLC / Collaboration time
	12:00 - 3:15	Collaboration
Nov. 25	7:45 - 8:45	All Staff
	9:00 - 11:00	District
	12:00 - 3:15	Recordkeeping
January 18	7:45 - 11:00	District
	12:00 - 3:15	Building / PLC / Collaboration time
March 5	7:45 - 11:00	Recordkeeping
	12:00-3:15	Building / PLC / Collaboration time
April 5	7:45 - 11:00	District
	12:00 - 3:15	Building / PLC / Collaboration time
June 4 pm	Afternoon	Recordkeeping/Building
June 7	Full Day	Recordkeeping

Professional Development Day Understandings:

- All teachers will follow the above schedule on Professional Development Days.
- Professional staff will not be released for practices or rehearsals on professional days until 3:15.
- Morning sessions will begin at 7:45 a.m. and end at 11:00 a.m. Afternoon sessions will begin at 12:00 p.m. and end at 3:15 p.m. Lunch will be from 11:00 a.m. to 12:00 p.m.

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All elementary staff must be in attendance for two hours for the spring portfolio night or parent involvement evening. Compensatory time for this will be provided through one of the following options:

1. November 25 Recordkeeping Afternoon
2. March 5 Recordkeeping Afternoon
3. June 4 Recordkeeping/Building Afternoon
4. June 7 Recordkeeping Day

The purpose of professional days is to achieve the following:

- Meet the district and building professional development goals as set out in the WRPS Professional Development Plan.
- Provide collaboration time for teachers.
- Provide professional development for teachers at the building and District levels.
- Provide a cost effective means of providing professional development.
- Provide professional development time without taking teachers out of the classroom.

Definitions:

Building PD Initiatives - Building based activities that are determined by each building's Leadership Team and explained in the building's Professional Development Plan.

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District/Grade Level Meetings - Activities determined by Curriculum Department, teacher leaders, CII Chairs, and administration.

Professional Learning Community (PLCs): An ongoing process in which educators work collaboratively in recurring cycles of collective inquiry and action research to achieve better results for the students they serve. The three ideas that drive the PLC process include a focus on learning, a collaborative culture and collective responsibility, and a results orientation. PLCs are committed to identifying Essential Learning Outcomes (ELOs), administering common assessments to measure student progress toward those ELOs, and collaborating and modifying instruction to improve outcomes on common assessments.

Wisconsin Rapids Lincoln High School

1801 16th Street South
Wisconsin Rapids, Wisconsin 54494
Telephone: (715) 424-6750

<http://www.wrps.org/schools/lincoln/index.cfm>
Facebook: WR Lincoln High School
Twitter: WR_LincolnHS
Instagram: wr_lincolnhs

Ronald Rasmussen, Principal
Nic Sydorowicz, Steve Thayer, Kelly Zywicki, Associate Principals



2020-2021 Student Handbook

This Agenda Belongs To:

Name: _____ Grade: _____
Address: _____
Phone: _____ Student ID #: _____
Email Address: _____

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**This handbook is current as of 4/28/20. The most up to date version is available at <http://www.wrps.org/schools/lincoln>

OUR MISSION

To develop the skills and character to achieve success!

WELCOME & INTRODUCTION

A sincere welcome to you, the student body of Lincoln High School, as we begin the 2020-2021 school year. May it prove to be a most rewarding, satisfying, and exciting experience. You are attending a truly outstanding institution and have tremendous opportunities at LHS. The curriculum is comprehensive, the co-curricular activity program is extensive, and the entire staff is willing and able to be of service to you. We hope that each of you will use all that is available and make the effort to find success. Please read through this handbook and if you have any questions please contact the administration.

Lincoln High School endeavors to provide a positive learning environment for all students. This handbook is the guideline for proper behavior and conduct, as well as consequences when the guidelines are not followed. The Wisconsin Rapids Board of Education approves this handbook. The various sections of this handbook are intended to comply with WRPS School Board policies, local, state, and federal laws. If any section of this document is found to be contrary to law or constitutional rights, it shall be revised.

NOTICE: STUDENT NON-DISCRIMINATION & ANTIHARASSMENT

The School District of Wisconsin Rapids is committed to equal educational opportunity for all District students. The District will not deny any person admission to, participation in, or the benefits of any curricular, extracurricular, pupil services, recreational or other program or activity because of a person's gender, race, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation, transgender status, gender identity, or physical, mental, emotional or learning disability, or any other characteristic protected under State or Federal civil rights laws.

The District strives to provide a safe, secure and respectful learning environment for all students in school buildings, on school grounds, and school buses and at school-sponsored activities. The District prohibits all forms of discrimination and harassment.

The District encourages all students, as well as third parties, to promptly report incidents of discrimination or harassment to a teacher, administrator, supervisor, or other District employee or official so that the District may address the conduct before it becomes

severe, pervasive, or persistent. Any teacher, administrator, supervisor, or other District employee or official who receives such a complaint shall forward the complaint to the District's designated Compliance Officer without undue delay, but not later than two (2) business days. The District's designated Compliance Officer is the Director of Human Resources. Complaints should be submitted to:

Brian Oswald, WRPS Director of Human Resources
510 Peach Street
Wisconsin Rapids, WI 54494

To review Board Policy 411 concerning Student Non-Discrimination and Anti-Harassment, go to www.wrps.org and click on School Board Policy 411.

ACADEMICS

ACADEMIC INTEGRITY

All work submitted for the purpose of meeting course requirements must represent the individual efforts of each student. Any form of academic dishonesty is prohibited. Academic dishonesty, cheating, and plagiarism are defined as the following:

1. *Plagiarism is taking the writings and/or ideas of another person and presenting them as one's own. Plagiarized ideas may be taken from written materials such as books, newspapers, and magazines, as well as electronic media including the internet and videos.*
2. *Plagiarism is, regardless of intent, allowing a person to copy one's work and submit it as his/her own.*
3. *Plagiarism is doing another person's work for him/her.*
4. *Plagiarism is buying, selling, or giving work, questions, or answers.*
5. *Plagiarism is providing another person with answers to homework, tests, quizzes, or written work (essays, paragraphs, journals, projects, etc).*
6. *Plagiarism is copying or stealing teachers' answer keys or teacher's edition texts.*
7. *Plagiarism is, at any time, sharing with others one's final graded work whether digital or print.*

Consequences include the following:

Formative Assessment Consequence

- The teacher may handle this consequence individually within the classroom.
- The student may be permitted to complete an alternative practice.
- The student may receive a school consequence.

Summative Assessment Consequence

- 1st Offense
 - The student will receive a maximum of 59% on the retake or alternative task. For example if the student scores 80% on the retake, the student will receive a 47% on the assessment.
 - A report and action will be made in the student's discipline file.
 - The student will serve a school consequence.
 - The student will be ineligible for National Honor Society.

- The student will be referred for a co-curricular code violation.
- 2nd and subsequent offenses during a high school career
 - The student shall receive a zero for the summative assessment.
 - A report and action will be made in the student's discipline file.
 - The student will serve a school consequence.
 - The student will be referred for a co-curricular code violation.

COLLEGE ENTRANCE REQUIREMENTS

Since each university and technical college has somewhat different entrance requirements, we ask that individual students visit the Student Services Department or College, Career, and Volunteer Center for information on what classes will best meet their needs.

COMING ATTRACTIONS

September 1	First Day for Students
September 7	Labor Day - No School
September 22	Pre-ACT - Juniors
September 24	Picture Retake Day
September 28	Professional Development Day - No School
October 11 - 17	Homecoming Week
October 12	PTV 4:30 p.m. - 7:00 p.m. in the Fieldhouse
October 14	PSAT Test
October 20	Freshmen MSTC visit
October 20	Sophomore UWSP Visit
October 20	Junior Career Day
October 20	Senior Session & Graduation Information
October 29	Senior Grad & Class Ring Orders
October 30	Professional Development Day - No School
November 25	Record Keeping / Professional Development Day - No School
November 26 - 27	Thanksgiving Break - No School
November 30	Term 2 Begins
Dec. 23 - Jan. 1	Winter Break - No School
January 19	PTV 4:30 p.m. - 7:00 p.m. in classrooms
January 19	Registration Expo, 5:15 p.m.
January 18	Professional Development Day - No School
January 25 - 30	Fire on Ice Week
March 5	Record Keeping / Professional Development Day - No School
March 8	Term 3 Begins
March 9	Junior ACT Assessment
March 9	Senior Reality Check
March 23 - 24	Sophomore Forward Assessment
March 29 - April 2	Spring Break - No School
April 5	Professional Development Day - No School
April 13 & 14	Freshmen & Sophomore Aspire Assessment
April 14	Senior Graduation Meeting & Pick Up, 11:45 a.m.
April 21	National Honor Society Induction

April 22 - 23	Honors Breakfast 6:30-7:30 a.m.
April 26	PTV 4:30 p.m. - 7:00 p.m. in classrooms
May 3 - 14	Advanced Placement Testing
May 5	Jerry Marshall Olympiad Awards
May 8	Prom
May 12	Evening of Roses
May 19	Scholarship Night
May 21	Yearbook Distribution
May 27	Last Day for Seniors
May 28	Graduation Practice
May 29	Graduation, 1:00 p.m.
May 31	Memorial Day - No School
June 4	Last Day for Students

CONCURRENT ENROLLMENT COURSES

LHS is partnering with UW-Stevens Point to offer concurrent enrollment course options. Successful completion of concurrent enrollment courses will result in students earning college credit on a UW-Stevens Point transcript. That credit is guaranteed transferable to any of the 13 UW four-year college campuses of the University of Wisconsin System. This college credit transfers to any other higher education institution that typically accepts UW credits, while at the same time fulfilling LHS requirements for graduation. This transcribed credit allows students to take challenging, college level courses while still in high school.

DAILY SCHEDULE

Monday, Tuesday, Thursday, Friday			Wednesday		
1	7:30 AM	8:40 AM	Staff PLC	7:00 AM	8:00 AM
PRIDE Time	8:47 AM	9:15 AM	1	8:00 AM	9:15 AM
2	9:22 AM	10:32 AM	2	9:22 AM	10:32 AM
3A Lunch	10:39 AM	11:09 AM	3A Lunch	10:39 AM	11:09 AM
3A Class	11:09 AM	12:19 PM	3A Class	11:09 AM	12:19 PM
3B Class	10:39 AM	11:14 AM	3B Class	10:39 AM	11:14 AM
3B Lunch	11:14 AM	11:44 AM	3B Lunch	11:14 AM	11:44 AM
3B Class	11:44 AM	12:19 PM	3B Class	11:44 AM	12:19 PM
3C Class	10:39 AM	11:49 AM	3C Class	10:39 AM	11:49 AM
3C Lunch	11:49 AM	12:19 PM	3C Lunch	11:49 AM	12:19 PM
4	12:26 PM	1:36 PM	4	12:26 PM	1:36 PM
5	1:43 PM	2:53 PM	5	1:43 PM	2:53 PM

DROPPING/ADDING CLASSES

When students and parents take the time to plan a schedule for the following year, they pass that information along to the LHS Student Services Department who, in turn, puts a great deal of effort into creating schedules to best meet the needs of our students. With this in mind, there will be very few schedule changes, if any. A student may request a schedule change in Student Services. This could be a drop or add. There needs to be a compelling reason for the change to take place. *Students will receive a "W" if a class is dropped/changed between days 4-7 of a term. After day 7, a student will receive an "F" grade for the course.* The final decision on all schedule changes will be made by the administration. Full procedures are available in Student Services.

DUAL ENROLLMENT COURSES

LHS is partnering with Mid-State Technical College to offer dual enrollment course options. Successful completion of dual enrollment courses will result in students earning technical college credit on a Mid-State transcript, while at the same time fulfilling LHS requirements for graduation.

EARLY COLLEGE CREDIT & START COLLEGE NOW

Please see your counselor early if you have questions about taking classes at either a technical or four-year college while you're in high school.

GRADES

Report cards or progress reports are distributed six times per year. Trimester grades are the grades used for student permanent record cards. Final examinations may be given in all courses at the end of each Trimester. Progress reports attempt to summarize the progress of each class for each student. Comments can be positive or negative and parents are invited to make contact with the teacher. **Progress reports and report cards will not be mailed unless specifically requested.** All parents can access current grades via Family Access in Skyward, available on our website.

GRADE SCALE

A	100-93	C	76-73
A-	92-90	C-	72-70
B+	89-87	D+	69-67
B	86-83	D	66-63
B-	82-80	D-	62-60
C+	79-77	F	59-0

GRADING FOR LEARNING

Common School-Wide Weighting of Grades

Student grades will be determined based upon summative and formative assessments. Summative assessments will be weighted 80% of the student grade while formative assessments will be weighted 20%. Individual instructors will identify the learning targets and assessment formats throughout the course in unit introductions.

Retake/Re-perform of Summative Assessments

Students will be allowed to retake/re-perform a minimum of two summative assessments per Trimester up until the last 6 days of the Trimester. The student will follow the retake policy/re-perform ticket that each course has developed. Summative assessment retakes/re-performs during the last two weeks of the Trimester may be given only with teacher approval.

Extra Credit

There will be no individual extra credit assignments or extra credit points on assessments. Students may complete enrichment exercises as determined by

the individual classroom teacher. Courses are not required to provide graded enrichment opportunities to benefit an individual grade.

**Please note that concurrent enrollment, transcribed, advanced standing, Advanced Placement, and virtual courses may have grading practices that are different due to guidelines set by our post-secondary and virtual partners.

GRADUATION CREDIT REQUIREMENTS

English	4.0
Mathematics	3.0
Social Science	3.0
Science	3.0
Health	0.5
Physical Education	1.5
Financial Literacy	0.5
IT Fundamentals I	0.5
Electives	8.0
Total Credits:	24.0

HONORS BREAKFAST

Students who have achieved a cumulative grade point average (GPA) of 3.5 or above for the first two trimesters of this school year will be recognized at an Honors Breakfast in the Spring.

MAKE-UP PROCEDURES FOR EXCUSED ABSENCES

1. If a regular assignment is due on the same day an excused absence occurs, the student will be expected to turn in the assignment immediately upon returning to school. A student with an excused absence on the day the assignment is given will be allowed the number of days absent plus one to turn in their work without risk of a late penalty. Summative Assessments are the exception, in which case the student is responsible for contacting the teacher and setting up an appointment upon his/her return to school. If a student is absent as unexcused, the teacher is not obligated to accept the student's formative assessment.
2. Teachers may set a deadline for long-term, major assignments. Regardless of whether a student is absent or present on the due date, students are expected to turn in such assignments on the date set by the teacher unless prior arrangements are made with the teacher.
3. Students who miss part of a day (school sponsored meetings, athletic contests, field trips, etc.) are responsible for obtaining the assignments and/or preparing for quizzes or tests as assigned by the teacher and are held to the same timeline as if they had been present in class that day.
4. Students are responsible for securing all work missed for absences by

contacting the individual teacher through email, phone, Canvas, or in person.

RESPONSE TO INTERVENTION (RtI)

RtI is a way to systematize high quality instruction, balanced assessment systems, and collaboration. It is this systematic process that will ensure that all students have equal access to supports that will ensure their long-term success. RtI will create collaborative systems among educators; assist in using data to make informed decisions about students, staff, and resources; and provide a framework for seeking success for all students. RtI will offer a process to examine gaps in opportunity and learning and assist in building systems so that every child is a graduate. At LHS this includes English, math, and behavioral support opportunities, course specific testing, as well teacher interventions.

RAIDER PRIDE TIME PERIOD

Our RPT program is designed to provide an opportunity for all students to increase their level of academic success and enhance positive student/staff connections. It provides a set time four days per week for students to focus on maintaining academic standing in all courses, improve work, and ultimately improve grades. Expectations include:

- Mandatory attendance. Consequences for missing RPT are the same for missing any other class time during the school day. Students may not be excused for a job.
- Behavior that is not conducive to learning during RPT will result in discipline.
- All normal school rules apply to RPT with limited hallway passes.
- Students must work on school-related items or appropriate reading material.
- The staff member assigned to your room is there to help you.

SCHOOL MATERIALS

Students are held financially responsible for loss or damage to school materials and ChromeBooks checked out in their name. Students will be charged for any damage that is determined to be above and beyond normal wear and tear.

TECHNOLOGY USE

The Wisconsin Rapids District Network (WRDN) and the Internet are powerful educational resources, which allow the user to find, use, and place information on the worldwide electronic network. Use of these resources is a privilege, not a right. The District reserves the right to restrict or terminate WRDN or Internet access at any time. The District has the obligation to monitor network activity

to maintain the integrity of the WRDN and ensure adherence to District policies. Users of the WRDN should not assume that information stored and/or transmitted is confidential or secure.

Just as there are social codes and behaviors which are acceptable at school, there are correct procedures and rules for the use of the WRDN resources. Student users and their parent(s)/guardian(s) will be provided information from Board Policy 365.1 and 365.1 Rule. This information will be distributed during orientation, registration, and verification sessions. Other students who have not completed it will receive it early in the school year; and new students receive a copy in their registration packet. Once completed, the consent remains in effect for the entire time the student is enrolled at LHS. It is an expectation for students to have knowledge of the policy and adhere to it regardless of whether they have signed the RUP form.

All students must abide by the procedures and regulations outlined in the 1:1 ChromeBook handbook on the LHS website.

TRANSCRIPT REQUESTS

Transcripts can be requested through an online service at Parchment.com. Students and graduates will have the ability to send transcripts electronically 24/7/365 eliminating the need to contact the Student Services office or wait for open school office hours. Transcripts will also arrive faster and the chance of them being misfiled will be greatly reduced. Cost for this service is \$4.50 for current students and \$6.50 for graduates per request (price is subject to change without notice). Please contact Student Services or visit the Student Services link on the LHS website if you have questions.

EXPECTATIONS & DISCIPLINE

Any situation not specifically covered by the policies below will be dealt with on an individual basis and the penalty will be determined by the administration to fit the offense.

ATTENDANCE REGULATIONS

State Law under Articles 118.15, sub-sections 1-5 state: "Any person having under control a child who is between the ages of 6 and 18 years of age shall cause such a child to attend school regularly during the full period and hours."

It is important for all LHS students to establish a positive attendance record. Absence from school, whether excused or unexcused, often has an adverse effect upon a student's academic progress. Learning takes place in many ways and places, and the best policy is to be in the right place at the right time. The learning atmosphere in a classroom is such that optimum conditions for education should result for the student. The exact situations, demonstrations, and activities can never be repeated for those pupils who miss a class. Each student should be in every class or study hall for which he/she is scheduled.

1. It is the responsibility of the student's parent or guardian to report absences from school on a daily basis by calling (715) 424-6765 or on Skyward Family Access.
2. All absences should be called in prior to the student's absence. A

phone call is made home nightly as a reminder that your student has an unresolved absence which needs to be cleared up within 48 hours.

3. Excessive absences will be referred to the proper authorities for violation of the compulsory school attendance law, Wisconsin State Statute 118.16. Truant and habitually truant (more than five days unexcused per term) students will be processed under Municipal Code 866. Detentions, in-school suspension, Thursday school, referral to Social Services, mandatory court appearances and citations are all consequences of truancy.
4. According to State Statute 118.15(3)(c), a parent may excuse their child for 10 excused absences. After the 10 days of absence per year, the student will be required to provide documentation from a doctor or other health care professional, a probation officer or social worker, police officer or judge in order to be excused, Wisconsin State Statute 118.15.
5. WRPS may terminate a pupil's open enrollment in the succeeding trimester or school year if the student is habitually truant during either trimester in the current school year.
6. Students are not allowed to leave school during the day unless they have permission from the office or nurse and have signed out. Failure to follow these procedures will result in detentions or possible suspension.
7. Students who must be absent because of participation in school activities are required to make up all work at the discretion of the teacher.
8. Any student who participates in or attends a school sponsored night activity must have attended the full day of instruction unless the absence was approved by administration.
9. When classes are in session, any students in the halls must have their agenda book. Students in the halls without proper hall passes will be sent to the office. Loitering is not allowed in the halls.
10. Missing class or leaving the building without authorization is illegal and violates school rules. Detention and/or suspension will be given for missing class/study hall and for leaving school without permission from the office.
11. Refusal to identify yourself upon request of school personnel is not permitted and may result in suspension.
12. Falsified telephone calls or notes concerning attendance will result in detentions.
13. Any student coming in late for whatever reason or leaving early for any reason MUST SIGN IN or OUT in the office.
14. In all situations, according to Wisconsin State Statutes, the school has the right to reject any request and determine if the absence is to be excused with or without credit.

TARDY POLICY

1. The student will get two "free" tardies per class period per Trimester.
2. If a student is tardy to class for the 3rd time, he/she serves a detention. A student may lose privileges.

3. On the 7th tardy, the student will be assigned two detentions to be served within one week after the offense. If a student skips detentions, a Thursday school will be assigned.
4. If a student is tardy a 10th time, the student will be assigned two detentions, receive a truancy warning letter, and lose privileges for 15 school days.
5. If a student is tardy a 15th time, the student will be receive a truancy citation and lose privileges for 15 school days.
6. A student is considered absent after arriving to class 7 minutes after the period has started.

BULLYING (Board Policy 411.5)

The School District of Wisconsin Rapids strives to provide a safe, secure and respectful learning environment for all students in school buildings, on school grounds, and school buses and at school-sponsored activities. The District consistently and vigorously addresses bullying so that there is no disruption to the learning environment and learning process.

Bullying is deliberate or intentional behavior using words or actions, intended to cause fear, intimidation or harm. Bullying may be repeated behavior and involves an imbalance of power. The behavior may or may not be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age; national origin; race; ethnicity; religion; gender; gender identity; sexual orientation; transgender status; physical attributes; physical or mental ability or disability; and social, economic or family status.

Bullying behavior can be:

- Physical (e.g. assault, hitting or punching, kicking, theft, threatening behavior)
- Verbal (e.g. threatening or intimidating language, teasing or name-calling, racist remarks)
- Indirect (e.g. spreading cruel rumors, intimidation through gestures, social exclusion and sending insulting messages or pictures by mobile phone or using the internet)
- Cyberbullying is the use of any electronic communication device to convey a message in any form (text, image, audio or video) that defames, intimidates, harasses or is otherwise intended to harm, insult or humiliate in a deliberate, repeated or hostile and unwanted manner under a person's true or false identity. Any communication of this form which disrupts or prevents a safe and positive educational environment may be considered cyberbullying. Cyberbullying is unacceptable and a violation of the District's technology acceptable use policy and procedures.

Bullying behavior is prohibited in all schools, buildings, property and educational environments, including any property or vehicle owned, leased or used by the District. This includes public transportation regularly used by students to go to and from school. Educational environments include every activity under school supervision.

All school staff members and school officials who observe or become aware of acts of bullying are required to report these acts to the building principal. Reports of bullying may be made verbally or in writing and may be made confidentially. Learn more about Board Policy 411.5 concerning bullying on the District webpage under "School Board Policies."

CLASSROOM CONDUCT, EXPULSION, SUSPENSION

Board of Education Policy 443, Wisconsin State Statute 120.13(1) (a) (b) (c)
The Board of Education expects the schools to maintain a positive learning environment, emphasizing and relying on both staff and students in the acceptance of their responsibilities. If a student possessing the ability to achieve at a satisfactory level does not achieve passing grades in at least two current academic subjects because of his/her attitude, lack of effort, or poor attendance, both the student and his/her school program may be subject to evaluation to determine possible courses of corrective action.

Findings from this evaluation may result in:

1. adjustments in the student's school program,
2. an alternative program by consensus of those attending the hearing,
3. a combination of both.

In accordance with Wisconsin State Statutes, Section 120.13, students will be expected to conform to all rules and regulations established or approved by the Board of Education. Students who frequently violate school rules or become behavior problems will be subject to out-of-school suspension. Any student who has been suspended and still does not exhibit a reasonable amount of improvement in attitude or responsibility will be subject to a hearing (due process) determining his/her future status as a student. Findings from a hearing could result in expulsion proceedings by the Board of Education.

According to Section 120.13(1)(c) of the Wisconsin Statutes, "a school board may expel a pupil from school whenever it finds the pupil guilty of repeated refusal or neglect to obey the rules..."

DETENTION/THURSDAY SCHOOL

The penalty for violating school rules and regulations involves the assignment of detention(s) at lunch or after school. Depending upon the circumstances, a student may be required to report to a specific teacher's room or to the detention room. Students must have an I.D. and bring school work to do during detention, or they will not be allowed to serve their detention that day.

All students who receive detention are required to serve it in a timely manner. Students will be given one week to make arrangements with their parents or employer relative to transportation or work schedules in order that the detention time may be served. Students who fail to serve detention according to the above

rules will be assigned in-school suspension or Thursday school (3:00 - 5:00 p.m.). No teacher shall keep a pupil after 5:00 p.m. unless the parents have been notified.

DISCIPLINE OFFICERS

Mr. Sydorowicz: Grade 12, Grade 9 (Se-Z)

Mr. Thayer: Grade 10, Grade 9 (A-Ia)

Ms. Zywicki: Grade 11, Grade 9 (Je-Sc)

DISCIPLINE PROCEDURES

The development of responsible behavior and self-discipline among students occurs at two levels within a school. First, since the students spend the greatest amount of time during the school day in the classroom, the classroom teacher must assume the primary responsibility for gaining the respect and cooperation of the students so that an effective learning environment may be maintained. All teachers must apply their Classroom Discipline Plan in a manner that is both fair and consistent. The Classroom Discipline Plan provides a set of clearly established and understood rules and consequences. Secondly, disciplinary problems that are beyond the scope of the classroom teacher's responsibility and are referred to the office, will be dealt with using the Administrative Discipline Plan. **Parents/guardians will be notified of student discipline situations by email unless they specifically request through the Discipline Officer that another form of communication be used.**

Expectations of Wisconsin Rapids Lincoln High School Students:

- Show respect for self, peers, authority, and the property of others.
- Demonstrate integrity through honesty, trustworthiness and loyalty.
- Appreciate cultural diversity and individual differences.
- Exhibit responsibility through promptness, attendance, dependability and dedication.
- Utilize appropriate social skills such as courtesy, cooperation, and appropriate language/dress.
- Develop citizenship skills through school & community involvement.
- Recognize the value of physical and mental wellness.

DRESS FOR SUCCESS

Lincoln High School expects that all students will dress in a way that is appropriate for the school day or for any school sponsored event. The school district is responsible for seeing that student attire does not interfere with the health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere for any student, and that dress code enforcement does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual

orientation, ethnicity, religion, cultural observance, household income, or body type/size.

1. Basic Principle: Certain body parts must be covered for all students at all times. Clothes must be worn in a way such that genitals, buttocks, breasts, and nipples are fully covered with non-transparent (opaque) fabric. There will be no bare midriffs. All items listed in the “must wear” and “may wear” categories below must meet this basic principle.

2. Students Must Wear*, while following the basic principle of Section 1:

- A Shirt (with fabric in the front, back, and on the sides under the arms), AND
- Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts),
- AND Shoes.

3. Students May Wear , as long as these items do not violate Section 1 above :

- Religious headwear
- Hoodie sweatshirts (the hood should not be up)
- Fitted pants, including opaque leggings, yoga pants and “skinny jeans”
- Pajamas
- Ripped jeans, as long as underwear and buttocks are not exposed
- Tank tops, including spaghetti straps
- Athletic attire

4. Students Cannot Wear:

- Violent language or images.
- Images or language depicting drugs or alcohol (or any illegal item or activity).
- Hate speech, profanity, pornography.
- Images or language that creates a hostile or intimidating environment based on any protected class.
- Any clothing that reveals visible undergarments, with the exception of bra straps.
- Swimsuits (except as required in class or athletic practice).
- Accessories that could be considered dangerous or could be used as a weapon.
- Any item that obscures the face, ears, or head (except as a religious observance).

5. Items That Must Be Stored In Lockers

- Coats,
- Hats,
- Backpacks, Bags, Purses, etc,
- Blankets,
- Chains,
- Electronic Devices (unless teacher approved), and
- Sunglasses.

6. Dress Code Enforcement

Administration will use discretion to make decisions regarding the appropriateness of each student's dress and possible consequences for violations. Students will be required to change into appropriate clothing. This may include being sent home to change clothes. Repeated violations of the dress code rules will result in disciplinary actions. With staff, student, and parent support and the use of good sense in terms of appropriate attire selection for school, issues can be easily resolved and uncomfortable circumstances avoided.

DRUGS

A drug is any substance that alters perception or behavior reducing that individual's ability to function appropriately in the academic environment. Possession, solicitation, use and/or transmission (selling, purchasing and/or distributing) of any depressant, stimulant, hallucinogen, dissociative anesthetics, narcotic analgesic, inhalant, cannabis, or any other substance or any chemical or controlled substance prohibited under state or federal law, intoxicating beverages, any paraphernalia or items that can be used to consume, possess, or distribute such controlled substances or drugs or the unauthorized possession, use and/or transmission of prescription drugs is against school rules, WRPS Policy 443, and the law. Disciplinary action including, but not limited to, suspension (and possible referral for an expulsion hearing) and police referral shall follow for any student found in violation of these provisions. The police referral may include a citation, a referral to human services or being placed under arrest, depending on age.

Students involved in dealing, distributing, possessing, selling, or supplying drugs or illicit substances or being impaired by drugs or illicit substances may be referred to the Board of Education for an expulsion hearing. Students may be suspended or expelled for grounds authorized under Section 120.13 of the Wisconsin Statutes which includes conduct either in or out of school which endangers the property, health or safety of themselves or others at school or under the supervision of a school authority.

ELECTRONIC DEVICES / MOBILE PHONES

The use of cell phones and other electronic devices (including portable speakers and smartwatches) during instructional time is prohibited unless approved by the classroom teacher. Cell phones are only allowed during school hours in the cafeteria during lunch, in the hallways between classes, and Commons study hall time. If a student is found using a cell phone during an unauthorized time:

First Infraction (per term/per teacher)

- Teacher confiscates cell phone.
- Teacher submits a discipline referral form & makes a parent contact.
- Student may be sent to the in school suspension room for the rest of the class period.
- Student picks up phone from the Main Office at the end of the school day.

Second Infraction

- Teacher confiscates cell phone.

- Teacher submits a discipline referral form.
- Student may be sent to the in school suspension room for the remainder of the class period.
- Student will receive one detention.
- Parents will be contacted by the Main Office and will be required to come to school to retrieve the phone.

Third Infraction

- Teacher confiscates cell phone.
- Teacher submits a discipline referral form.
- Student will be suspended to the in school suspension room for the remainder of the school day.
- Student will receive two detentions.
- Student will lose PRIDE privileges for the remainder of the term.
- Parents will be contacted by the Main Office and will be required to come to school to retrieve the phone.

Students unwilling to turn the phone over to administration will be out of school suspended.

Mobile Phones are not be used in restrooms and locker rooms. Video recording in these areas is strictly prohibited.

GANGS AND GANG ACTIVITY

Gang activity on school grounds or activities is prohibited. WRPS defines a gang as an organized association, either formal or informal, of two or more persons with common signs, symbols and other identifying factors, who individually or collectively engage in criminal, harassing or threatening behavior. Gangs, gang-related affiliations and activities, including but not limited to clothing, gestures, and pictures/symbols anywhere on school grounds or at school related activities is prohibited. Violation of this policy may result in notification to parents/guardians and/or law enforcement officials or suspension from school. Continued gang activity may result in an expulsion.

LOOKS AND ACTIONS

MINIMAL GUIDELINES HAVE BEEN ESTABLISHED AND ARE LISTED TO AVOID ANY MISUNDERSTANDING.

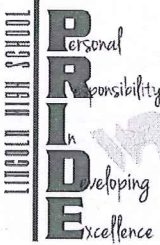
1. Students are required to fully cooperate with school administration and staff at all times. Failure to do so will result in disciplinary actions including out-of-school suspension.
2. Purses, hats, backpacks, handbags, book bags, laser pointers, and nuisance items should be left in lockers and not brought into classrooms.
3. Overt student affection is inappropriate behavior in the building, on campus, or at school sponsored activities.
4. Student assemblies will be held periodically throughout the school year. Student attendance is mandatory at these events.
5. Students involved in fighting, aggressive, threatening, or obscene

behavior will be suspended from school and referred to the authorities for disorderly conduct citations, according to Wisconsin State Statutes Sections 947.01 and Board Policy 443.8.

6. Possession and use of pepper gas, mace, and similar materials on school grounds or at school activities may lead to suspension and possible referral to the School Board for expulsion.
7. Any student bringing a firearm or other weapons to school will be suspended and referred for expulsion according to Wisconsin State Statutes Section 948.605 and 948.61.
8. Students are subject to discipline for off-campus conduct. Off-campus student conduct and speech for incidents that jeopardize the order, safety, and discipline of the school will result in disciplinary consequences.
9. **Locker Room and Restroom Privacy:** WRPS shall observe measures intended to protect the privacy rights of individuals using school locker rooms. No cameras, video recorders or other devices that can be used to record or transfer images may be used in the locker room at any time. Please see Locker Room Guidelines for more information.
10. Hoverboards, segways and other personalized vehicles are not allowed on school property.

P.R.I.D.E.-PERSONAL RESPONSIBILITY IN DEVELOPING EXCELLENCE

You will see the PRIDE logo in many places; on posters and walls, in newsletters, on t-shirts & magnets. This logo represents what we will be talking about in class, in the halls, and in student organizations--character excellence. Behavior support will be available for those students who struggle with these expectations and a discipline action plan enforced. Students who are making wise behavioral choices will be recognized on a regular basis, as well. Our goal is to create and maintain a safe and effective learning environment ensuring that all students graduating from LHS possess the social and emotional skills necessary for a successful future.



STUDENT BILL OF RIGHTS

1. Each student has a right to an education.
2. Each student has the right to utilize school facilities and programs according to established school regulations and procedures.
3. Each student has the right to expect courteous behavior from other students and school personnel, including freedom from verbal abuse, harassment, or intimidation.
4. Each student has the right to form, hold, and express opinions and beliefs so long as the expression does not disrupt the normal operation of school.
5. Each student has the right to hold property free from theft or damage.
6. Each student has the right to determine his own dress, so long as it is not distracting, wholly inappropriate, indecent, or in other ways

- contrary to school policy.
7. Each student has the right to seek and obtain help from school staff members regarding such issues as personal problems, drugs, or alcohol.
 8. The student body has the right to establish an elected student government.

THEFT/VANDALISM

Students who are involved with stealing, causing damage to, or destruction of school or private property will be subject to disciplinary action. Damages resulting from defacement or destruction of school property will be paid for by those responsible. Students who participate in vandalism may be penalized by a loss of privileges, will pay for the costs involved, may be suspended or expelled from school, and may be referred to the police department. All acts of theft or vandalism should be reported to the office immediately.

TOBACCO / VAPE PENS

Smoking, chewing, or use of tobacco products and e-cigarettes / vape pens by students is prohibited in the school building or on the school campus, in the areas adjacent to the school grounds from the Expressway to Grove Avenue, on school buses, or while representing the school in any activity. It is illegal for anyone under the age of 18 to possess tobacco products, according to State Law Section 158.983(2)(c). Violators of this policy will be subject to school disciplinary actions including both in- and out-of school suspension. Repeaters may be referred to the School Board for expulsion. (Board Policy 443/443.3.) This includes a referral to the School Resource Officer for a possible ordinance citation.

GENERAL INFORMATION

18 YEARS OLD

All students, regardless of age, will be held accountable to all rules and regulations of the school. The administration may grant special privileges to 18-year-old students. The administration also has the right to restrict all student privileges including those of 18-year-olds.

CAFETERIA

All students must remain on campus during the school day, including the lunch hour, with the exception of those who have earned senior privileges or those who have been excused by the office. LHS has an automated meal system which encourages students to deposit money into an account and have the student I.D. scanned while in the lunch line.

During lunch students are to eat in the cafeteria and not in hallways or outdoors without administrative approval. All eating areas should be kept neat and clean, trays are to be returned to the dishwashing counter, and waste materials put in proper receptacles. Students may be in outdoor areas immediately to the south of the school building or in the Commons. Students are not permitted to loiter

in the parking lots or cars. Students who misbehave in the cafeteria or violate the procedures are subject to disciplinary action. Misuse of free or reduced lunch privileges may result in detention and repayments.

CO-CURRICULAR CODE (Abbreviated Summary)

All students planning to participate in any clubs, activities, and/or organizations must have a signed code on file in the office each school year prior to participating in the club, activity, and/or organization. Students signing a co-curricular code in September will be automatically covered for co-curricular activities. Refer to the Co-Curricular Code Handbook for all specifics. Please see the Athletic Director or administration with any questions.

DANCE RULES

- Unless specified differently, all tickets must be purchased in advance. In cases where tickets are sold at the door, they will be sold to LHS students with student ID's **ONLY**.
- All guests must be registered by a predetermined deadline so background checks can be completed. Administration reserves the right to deny guests the privilege to attend school dances.
- Students may register only one guest and must furnish the guest's grade, age, full name and address. Guests may not be older than 20 years of age as of the date of the dance.
- No middle school students may attend. The LHS dances are senior high, 9-12 grade specific events.
- LHS students must show their LHS student ID before being allowed admission into the dance. Guests must furnish a driver's license or other photo ID before being allowed admission.
- Students & guests must abide by LHS appropriate dress & activity codes. *In addition, students may not wear sweats, jeans, pajamas, etc.*
- All detentions/Thursday Schools must be served by the Thursday of the dance week.
- If a student or guest misbehaves at an LHS dance, fails to comply with LHS conduct policies for dances, or is found to be in violation of any school policy, both the LHS student and their guest will be asked to leave the school grounds immediately. LHS students who behave inappropriately at a school dance or otherwise fail to comply with LHS conduct policies will be subject to school disciplinary actions, including up to an out-of-school suspension.
- Students who leave the dance will not be allowed to reenter the dance.
- LHS students escorting non-LHS student guests are responsible for informing and advising their guests of all of the above mentioned policies and expectations for LHS dances.
- In order to attend dances, LHS students must have a good attendance

record for the previous 30 calendar days with attendance the day of and before the dance and not have frequent or severe discipline referrals the previous 30 days.

- Additional policies, including specific dress expectations, apply to the Junior Prom. These expectations are presented during Prom ticket sales, announcements, and postings in the main office.

School Dance Code of Conduct

1. I will abide by all rules in the student handbook.
2. I will dance appropriately. No provocative dancing/grinding. No groping. No sandwiching.
3. I will dress appropriately for the occasion. Any student wishing to attend a dance that is struggling to meet the dress code expectations, please contact your counselor at least one week in advance of the event.
4. I will use controlled and appropriate language. I will not use vulgar, profane, obscene language, or gestures.
5. I will cooperate and obey the directions of the chaperones at the dance.
6. I will refrain from the use of tobacco, tobacco products, electronic smoking devices, alcohol, and/or drugs. If this occurs, it will be dealt with by administration and appropriate consequences will follow.
7. All purses, bags, and jackets are subject to search by school staff members.

FAMILY NIGHT

In conjunction with the other schools in our conference, Wednesday night has been designated as family night. No meetings or practices involving students are to be scheduled on Wednesday night to start or extend beyond 6:30 p.m. without administrative approval.

FEES

Fees may be charged to students enrolled in various courses. Fees will be collected by the main office or through Skyward. Fees are to be paid prior to the start of the class each trimester. All fees must be paid in order to participate in the graduation ceremony and/or earn privileges. Please consult the Program of Studies for classes in which fees are assessed.

GRADUATION CEREMONY

A graduation ceremony shall be held for students of LHS each spring. There shall be no school-sponsored prayer or other religious exercise included as part of a District graduation ceremony. As participation in the actual graduation ceremony is a privilege rather than a right, a student must have completed all of the requirements in order to participate in the graduation ceremony.

1. Meet all the credit and class requirements. (Work must be completed and passing grades must be submitted the day prior to the practice.)
2. Participated in the entire graduation practice. The principal may waive this requirement for exceptional cases with sufficient reasons.
3. Understand that commencement is a school-sponsored activity and all school rules of behavior and dress attire remain in effect. Students will abide by the rules for participation in the ceremony as established by the administration.
4. Have resolved/paid all fees and fines.
5. Attend at least 90% of the school/class periods in each and every term, not including excused absences.
6. Students who demonstrate recent, excessive, or severe misbehavior at school or who pose behavioral and supervisory concerns for the graduation ceremony will be restricted from participation.

HEALTH CENTER

The Student Health Center is located on the first floor east of the Student Services office. All students who become ill during the school day are to report there for care. Sick or injured students are not allowed to leave the building without permission from the school nurse or office staff and parent. Any student who leaves the campus without permission is subject to disciplinary action, including detention or suspension. The school nurse may perform physical assessments and identify students with health problems that impact educational performance. If you do not want your child to participate in these activities, you must notify the school principal in writing.

IDENTIFICATION CARDS

Identification cards must be carried at all times by students. I.D. cards are required for payment in food services, admission to school functions, admission to the Library Media Center and study hall, for dismissal privileges, and for detentions. Students who do not show their I.D. cards upon request will be referred to the office immediately for disciplinary action. Lost I.D.'s may be replaced in Student Services for a fee. Students may purchase a lanyard or ID

retractable hip clip in the main office.

LAB/AG/TECH ED SAFETY

All students are required to wear safety glasses and follow all lab and safety rules while in lab settings and at worksites. Failure to obey regulations and rules may result in removal from class with an "F" grade administered.

LOCKERS

School Board Policy 445.1 states that student lockers are the property of Lincoln High School and are subject to inspection by school officials at any time as determined necessary or appropriate. Administration or its designee may search the locker and the contents within the locker. Each student will be issued a locker. It is the student's responsibility to keep the locker clean until the student graduates or withdraws from school. Upon leaving, an assessment of the locker's condition will be made, and a fine will be levied for any damage.

The school is not responsible for lost items. It is recommended that students carry valuables on themselves or, if necessary, bring them to the high school office for safekeeping. Permission from an administrator must be obtained to change lockers, and a fee will be charged. No student shall enter another student's locker; doing so will result in disciplinary consequences. **LOCKERS ARE NOT TO BE SHARED BY STUDENTS.** Please report malfunctioning lockers to the high school office immediately.

NATIONAL HONOR SOCIETY SELECTION PROCESS

Juniors who have met the scholastic requirement of a 3.5 or above cumulative grade point average will be notified in January of their eligibility for National Honor Society. Candidates will then be required to submit a Candidate Activity Information Form from which a faculty committee will evaluate candidates on their leadership, character, and service to determine those that will be invited to be inducted into NHS. Students will be notified after 2nd Term about the status of their membership and an induction ceremony will be held in Spring for those who have been accepted. Students who have been disciplined for academic dishonesty in grades 9-12 or who have a co-curricular code violation 12 months prior to the application due date will be ineligible for NHS.

PARKING

If parents consider it necessary for their children to drive to school and they wish to park on school property, a parking fee and hang tag is required. All students who wish to take advantage of this privilege must have a permission slip signed by their parents on record in the office.

Driving to school is a privilege, and students who drive assume certain responsibilities to ensure the safety of others. The administration is responsible for establishing regulations controlling automobile use. Vehicles parked on school property are subject to searches by school administration.

- Student drivers park their vehicles at their own risk. The school is NOT RESPONSIBLE for any damage, theft, or vandalism to vehicles.
- Students who drive are subject to all vehicle regulations established by the school or state. Dangerous and unlawful driving is not permitted and will result in the loss of parking privileges, disciplinary action taken by the school, and/or a referral to the Police Department.
- A 10 m.p.h. speed limit applies in all on school property.
- Student drivers must park their vehicles in the south parking lot only and in parking spaces designated for student parking. Parking in areas reserved for faculty, on the lawn, on snowbanks, or outside of areas designated by painted lines is strictly prohibited. Vehicles parked in restricted areas or not properly registered are subject to a school issued parking fine. Unless otherwise permitted by school administration, parked cars are to remain locked and unoccupied until the student is through for the day. Students are not to loiter in the parking lot.
- Permission for a student to bring a vehicle on school property shall be conditioned upon consent of the search of the vehicle and all containers inside the vehicle by a school administrator with reasonable suspicion to believe the search will produce evidence of a violation of a particular law, a school rule, or a condition that endangers the safety or health of the student driver or others.
- Anyone in possession of another person's sticker will face suspension and a referral to the police for theft. Students found to be using a duplicated or otherwise fraudulent parking sticker are also subject to disciplinary consequences.

PRESCRIPTION & NONPRESCRIPTION MEDICATION**

For prescription medication at school, all the following conditions must be met:

- A physician's order must be on file in the school nurse's office. This order must be renewed each year.
- Written parental permission must be filed annually.
- All prescription medications shall be in a pharmacy labeled container with the student's name, date, drug name, dosage, how often to be taken, prescribing physician, and pharmacy name/phone number.
- Any medication identified as a controlled substance, such as medication for treatment of ADD/ADHD, anxiety, or pain, must be delivered to the school office by a parent, guardian, or other responsible adult.
- Any change in prescription must be accompanied by a new prescription order.
- All prescription medicine must be kept in the school nurse's office.

For nonprescription medication at school:

- Misuse or sharing of over-the-counter medication will result in the loss of this privilege and disciplinary actions.
- Should you have any questions regarding the District school medication administration policy, please contact the school nurse.

- Small amounts of nonprescription medication may be kept in the student locker in an original container provided the above conditions are met.

**Parent permission must be updated annually through the online verification.

P.R.I.D.E. SYSTEM

Seniors who qualify will, upon approval of parent and administration, be allowed to leave campus during their lunch period and/or study hall. Sophomores and Juniors who qualify will, upon approval of parent and administration, be allowed to leave campus during their study hall. Students in good academic standing will be assigned to a non-structured study hall in the Commons. This is a privilege and reward for making appropriate academic, attendance, and behavioral decisions. Students may be removed at the discretion of administration for failing to maintain appropriate expectations.

RELEASE OF STUDENT INFORMATION

Student Directory Data is defined as: *student name, address, photographs, degrees and awards received, major field of study, participation in activities/sports, weight/height on athletic team, and name of school student most recently attended.* The ability to release directory data helps WRPS to include a student in certain publications like the annual yearbook, honor roll and scholarship programs, and on athletic program rosters. At the high school level, WRPS does receive requests for student data from organizations such as colleges/universities, technical colleges, and armed forces recruiters for educational or career opportunity purposes. Parents or adult pupils must complete a "Release of Student Directory Data" form **if they wish to restrict the release of student data.** You can obtain this form from the school office. If no form gets completed, the District will fulfill its legal obligation to release directory data when requested.

SCHOOL RESOURCE OFFICER

The Wisconsin Rapids Police Department, in cooperation with the school district, has a police liaison officer who works at LHS. The officer handles police referrals and also serves as a resource person in the classroom. Students wishing to see the liaison officer may go to the high school main office.

SEARCHES: GENERAL & CANINE

Searches for contraband on LHS students will be periodically conducted. All persons on school grounds may be subject to search in accordance with District policy. Contraband found will be confiscated and turned over to school administrators for action. Types of searches conducted: locker, hallways, classroom, vehicle, searches of individuals, bags, purses, drug-detection dogs, and parking lot. Students who refuse a search or an assessment may be subject to school discipline up to a recommendation for an expulsion hearing.

STUDENT SERVICES

Student Services is designed to supplement and complement the educational process. Through developmental, advisory, and preventative measures, counselors work with students, staff, parents, and the community to provide the most appropriate educational program possible. Group and individual counseling, testing, registration, career planning, awards programs, and financial aid preparation are among the many tasks that are performed in Student Services. Students are assigned a counselor by the beginning letter of their last name.

STUDENT SURVEYS

According to Board Policy 441, student surveys will not be distributed without parent/guardian notification and an opportunity to request that the student not participate. Requests to inspect a survey can be made to the building principal. Surveys may not be administered without administrator approval.

SUICIDE PREVENTION RESOURCES

If you are concerned about yourself or a friend, don't be afraid to ACT.

- *Acknowledge that you are seeing signs of depression or suicide in someone.*
- *Care: Let them know you care and that you can help.*
- *Tell a trusted adult.*

Resource Hotlines

- *Wood County Mental Health Helpline: 715-421-2345*
- *The National Suicide Prevention Lifeline: Call 1-800-273-8255 to access free, 24/7, confidential support for people in distress, prevention and crisis resources.*
- *HOPELINE: Text "HOPELINE" to 741741 or go to www.centerforsuicideawareness.org for 24/7 free trained crisis counselors.*
- *The Trevor Lifeline: A national organization focused on crisis and suicide prevention efforts among LGBTQ+ youth. (1-866-488-7386)*

VIDEO SURVEILLANCE

A video surveillance system is used for the purpose of maintaining a safe and orderly educational environment, for identifying disciplinary issues, for minimizing theft, vandalism, bullying and harassment, and for enforcing school policies and rules. Video recordings may become a part of a student's educational record. (Board Policy 731.2)

VISITOR POLICY

LHS does not allow high school age visitors to attend classes during the school day. LHS offers shadow request days for prospective students once per month. Requests are submitted online from our website.

VOLUNTEER PROGRAM

The Volunteer Program is available to all Lincoln High School students on a voluntary basis. No academic credit is given for participation in this program. Students who complete 100 hours or more of community service before graduation receive special recognition at graduation. Students are encouraged to reflect on their volunteer activities and record them in the volunteer area of Xello and the district Google form.

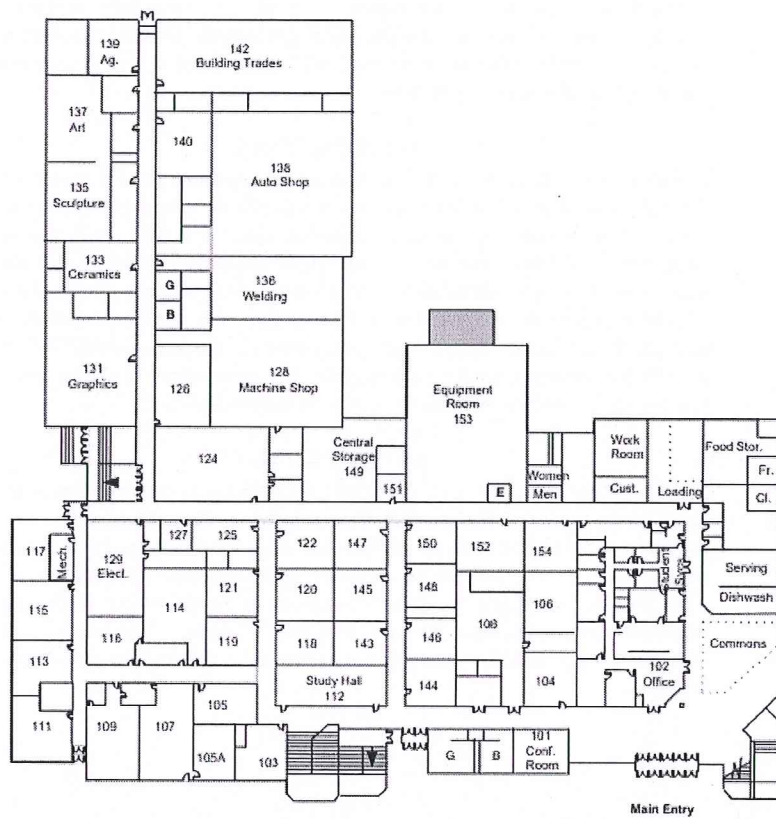
WITHDRAWAL

A student who wishes to withdraw or transfer to another school should report to the high school office at least one day prior to departure to obtain a withdrawal form. The withdrawal process includes clearance with each teacher, the counselor, and LMC; payment of all fees/fines, return of all school materials and school-issued Chromebook, and all detentions served. Every withdrawal should be verified by a written statement from the parent. Students will be marked absent and/or truant with appropriate consequences until LHS receives an official records transfer request from the new school at which the student has enrolled. Records will not be sent with the student.

WORK PERMITS

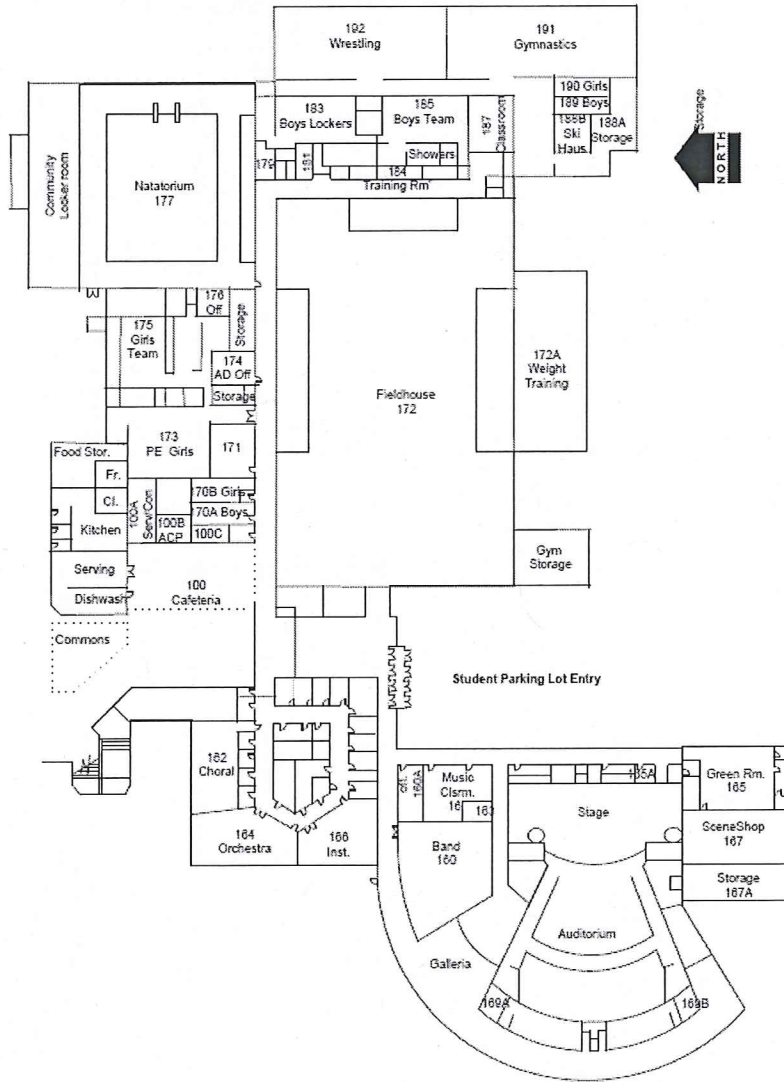
Please contact the office to ensure that all necessary documentation is provided prior to an issue of the permit. The following documentation is needed to request a work permit with no exceptions: letter from the employer with written parent consent, original Social Security card, and \$10. In addition, you will need proof of identification that includes one of the following: birth certificate, baptismal certificate, state ID card, or driver's license. The School District of Wisconsin Rapids will request work permits to be revoked for students who are truant.

MAPS OF LINCOLN

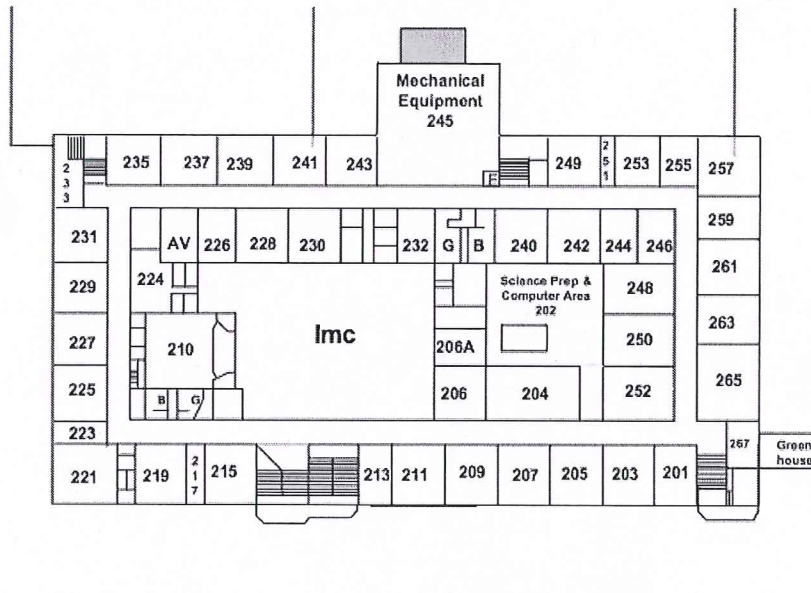


Lincoln High School

1st Floor North



1st Floor South



2nd. Floor Plan
Scale 1" = 80'-0"

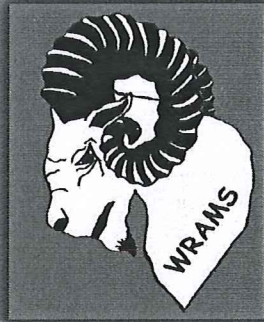


Wisconsin Rapids Area Middle School

1921 27th Ave. South Wisconsin Rapids, Wisconsin 54495

Telephone: (715) 424-6740

<http://www.wrps.org/schools/west/index.cfm>



Welcome to WRAMS!

Our school provides a wide variety of academic and co-curricular opportunities especially for sixth, seventh, and eighth grade students. This handbook has been prepared to help students stay organized, to give parents and guardians information, and to provide access to policies and practices.

The staff and administration at WRAMS are dedicated to creating an environment conducive to meeting students' academic and social needs. We are looking forward to working with you and having a great school year!

Tracy Ginter – Principal

Bill Oswald - Associate Principal 6th and 7th Grade Regular Education

Jamie Oliver - Associate Principal Special Education and 8th Grade Regular Education

Cover Art By: ~~Allison Johns~~ Carissa Hauke

~~2019-2020~~ 2020-2021 Student Handbook

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____



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General Information



WRPS Mission Statement

Working together with home and community, we are dedicated to providing the best education for every student, enabling each to be a thoughtful, responsible contributor to a changing world.

RELEASE OF STUDENT INFORMATION

Student Directory Data is defined as: student name, address, photographs, degrees and awards received, major field of study, participation in activities/sports, weight/height on athletic team, and name of school student most recently attended. The ability to release directory data helps WRPS to include a student in certain publications like the annual yearbook, honor roll and scholarship programs, and on athletic program rosters. At the high school level, WRPS does receive requests for student data from organizations such as colleges/universities, technical colleges, and armed forces recruiters for educational or career opportunity purposes. Parents or adult pupils must complete a "Release of Student Directory Data" form if they wish to restrict the release of student data. You can obtain this form from the school office. If no form gets completed, the District will fulfill its legal obligation to release directory data when requested.

TOBACCO, ALCOHOL AND OTHER DRUGS

Smoking, chewing, or use of tobacco products and e-cigarettes is prohibited in the school building or on the school campus. It is illegal for anyone under the age of 18 to possess tobacco products, according to State Law Section 158.983(2)(c). Violators of this policy will be referred to law enforcement.

Possession, solicitation, use and/or transmission of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, inhalant, toxic substance or any chemical or controlled substance prohibited under state or federal law, intoxicating beverages, any paraphernalia associated with such controlled substances or the unauthorized possession, use and/or transmission of prescription drugs in or on school property is against school rules, WRPS Policy 443, and the law.

2019-2020 2020-2021 Calendar of Events

Table with 2 columns: Date and Event. Includes dates from September to June with corresponding school events and 'No School' days.

*There is no school for all students.

VISITORS

All visitors must report to the office and sign in upon arrival at school. Once the school day begins, all outside doors are locked. *No one is allowed to wait by student lockers, outside classrooms or in the cafeteria during school hours.*

STUDENT SURVEYS

According to WRPS Policy #441, student surveys will not be distributed without parent or guardian notification and an opportunity to request that the student not participate. Requests to inspect a survey can be made to the building principal. For additional information, feel free to contact an administrator.

SKYWARD FAMILY ACCESS

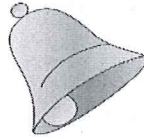
This is a very useful tool via the internet for parents to keep up-to-date about different aspects of their student's educational progress. This is available through any internet browser by going to the school website: www.wrps.org

Each student is issued their own login and password. Also, each guardian listed in the district database has a login and password assigned to them. This is the same login/password used for ON-LINE ENROLLMENT VERIFICATION at the beginning of each school year. If a guardian is unsure about a login and/or password, click on "**Forgot your Login/Password?**" and follow the steps listed. Once logged in, the following information will be available:

- Calendar
- Student Information
- Grade Books
- Message Center
- Attendance
- Schedule

Status Changes

Changes to telephone numbers, e-mail addresses, and/or emergency contact information should be changed via the on-line enrollment verification in Skyward Family Access. If you do not have computer access, you can call the student services' secretary. This information will then be updated in Skyward.



DAILY SCHEDULE

7:29.....	Warning Bell
7:30-8:19.....	Period 1
8:23-9:08.....	Period 2
9:12-9:57.....	Period 3
10:01-10:46.....	Period 4
10:50-11:20.....	6th Grade Lunch
10:50-11:35.....	Period 5 (8)
10:50-11:35.....	Period 5 (7)
11:24-12:09.....	Period 5 (6)
11:39-12:09.....	7th Grade Lunch
11:39-12:24.....	Period 6 (8)
12:13-12:58.....	Period 6 (7)
12:13-12:58.....	Period 6 (6)
12:28-12:58.....	8th Grade Lunch
1:02-1:49.....	Period 7
1:53-2:40.....	Period 8

Contact Information

Main Office	715-424-6740
Attendance Line	715-424-6765
Student Services	715-424-6745
Fax Number	715-422-6187

All Wisconsin Rapids Public School email addresses consist of the staff member's

first name . last name @ wrps.net





PUPIL
NONDISCRIMINATION

STATEMENT

The Wisconsin Rapids Public School District will not deny any person admission to, participation in, or the benefits of any curricular, extra-curricular, pupil services, recreational or other program or activity because of a person's gender, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, gender identity, gender expression, or physical, mental, emotional or learning disability. Please review Board Policy 411, Wis. Stats. 118.13, and Wisc. Adm. Code PI-9 for additional information.

Discrimination complaints should be placed in writing and directed to the building principal.

Health Services

All medication needs to be left with the school nurse. Prescription medications must be in a labeled pharmacy bottle along with the doctor's order.

Over-the-counter medications such as ibuprofen and Tylenol shall only be given by the nurse or office staff and with parent permission noted in Skyward. This applies to cold and allergy medications as well. Any medication brought to school must be in its original, unopened container. The nurse or office staff will administer all medications. Also, the nurse may organize vision and hearing screenings, perform physical assessments and identify students with health problems that impact educational performance. Parents must notify the principal in writing if they do not want their child to participate in these activities.



Student Services

WRAMS' Student Services includes 3 school counselors, a school social worker, and a school psychologist who assist students with academic, career and social/emotional development. There is also a school resource officer available to students, staff, parents and guardians.

* **Mr. Chip** Counselor 6th Grade Students
Randy.Chip@wrps.net

* **Ms. Niedbalski** Counselor 7th/8th Grade Students A-K
Gretchen.Niedbalski@wrps.net

* **Ms. Van De Hey** Counselor 7th/8th Grade Students L-Z
Amanda.VanDeHey@wrps.net

* **Ms. Tessa Gruszynski** Social Worker
Tessa.Gruszynski@wrps.net

* **Ms. Amanda Manzke** School Psychologist
Amanda.Manzke@wrps.net

* **Officer Dan Pelot** School Resource Officer
Daniel.pelot.wrps.net

* **Ms. Samantha Svoboda** Positive Behavior Coach
samantha.svoboda@wrps.net

FOOD SERVICES

A full, hot breakfast is offered at WRAMS along with the usual lunch options. The cost is \$1.25 for breakfast and \$2.25 for lunch. Additional milk is \$0.35. Students may qualify for free or reduced lunch. Information is sent home at the beginning of the school year regarding eligibility. An automated meal system which allows students to deposit money into an account and enter a personal identification number (PIN) at the lunch line can be used for breakfast and lunch purposes. Breakfast and lunch may also be brought from home. Students are urged to eat nutritious meals in order to optimize their health and learning potential. *Therefore, students may not have food delivered nor have energy drinks in school.*



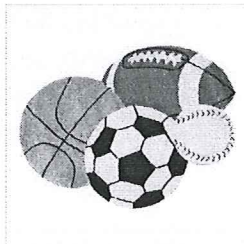


TECHNOLOGY USE

The Wisconsin Rapids District Network (WRDN) and the Internet are powerful educational resources, which allow the user to find, use, and place information on the worldwide electronic network. Use of these resources is a privilege, not a right. The District reserves the right to restrict or terminate WRDN or Internet access at any time. The District has the obligation to monitor the network activity to maintain the integrity of the WRDN and ensure adherence to District policies. Users of the WRDN should not assume that information stored and/or transmitted is confidential or secure. Just as there are social codes and behaviors which are acceptable at school, there are correct procedures and rules for the use of the WRDN resources. Student users and their parent(s)/guardian(s) will be provided information from Board Policy 365.1 and 365.1 Rule.

CO-CURRICULAR CODE SUMMARY

All students planning to participate in a school club or activity must have a signed code on file prior to participating. Both students and parents must agree and adhere to the expectations outlined in WRPS' code. Refer to the Co-Curricular Code Handbook, found on the WRAMS Athletics web page, for specific information. Questions can be directed to Chris Feidt, WRAMS' Athletic Director.

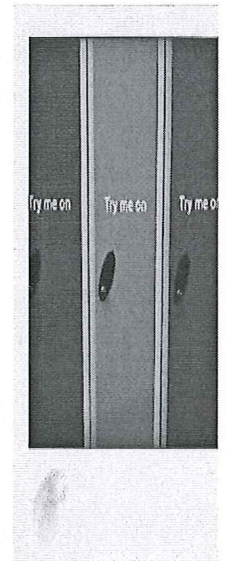


ACADEMIC HONESTY

WRPS Policy #443.9 prohibits cheating. Cheating is defined as an act of deception by which a student misrepresents mastery on an academic exercise which, in fact, has not been mastered. Cheating, copying, plagiarizing, or forging in connection with academic endeavors will be subject to disciplinary action.

LOCKERS

WRPS Policy #5142.1 states that a student locker is provided by the school district for convenience in storing clothing and school-related materials. School lockers are the property of WRPS. At no time is exclusive control of the lockers relinquished. School authorities for any reason may conduct general inspections of lockers at any time, without notice, without student consent and without a search warrant.



Lockers shall be maintained and kept clean. Permission from an administrator must be obtained to change lockers. **LOCKERS ARE NOT TO BE SHARED.** The school is not responsible for lost items. It is recommended that valuables not be brought to school.

Bus Passes

In order to be issued a bus pass, a student must be a regular bus student and provide Student Services with written parent consent. Permission by phone cannot be accepted.

ATTENDANCE

State Law under Articles 118.15, sub-sections 1-5 state: "Any person having under control a child who is between the ages of 6 and 18 years of age shall cause such a child to attend school regularly during the full period and hours."

It is important for all WRAMS students to establish a positive attendance record. Absence from school, whether excused or unexcused, often has an adverse effect upon a student's academic progress. Learning takes place in many ways and places, and the best policy is to be in the right place at the right time. The learning atmosphere in a classroom is such that optimum conditions for education should result for the student. The exact situations, demonstrations, and activities can never be repeated for those pupils who miss a class. Each student should be in every class or study hall for which he/she is scheduled.

1. It is the responsibility of the student's parent or guardian to report absences from school on a daily basis by calling (715) 424-6740 or on Skyward Family Access.
2. All absences should be called in prior to the student's absence. A phone call is made home nightly as a reminder that your student has an unresolved absence which needs to be cleared up within 48 hours.
3. Excessive absences will be referred to the proper authorities for violation of the compulsory school attendance law, Wisconsin State Statute 118.16. Truant and habitually truant (more than five days unexcused per term) students will be processed under Municipal Code 866. Detentions, in-school suspension, Thursday school, referral to Social Services, mandatory court appearances and citations are all consequences of truancy.
4. According to State Statute 118.15(3)(c), a parent may excuse their child for 10 excused absences. After the 10 days of absence per year, the student will be required to provide documentation from a doctor or other health care professional, a probation officer or social worker, police officer or judge in order to be excused, Wisconsin State Statute 118.15.
5. WRPS may terminate a pupil's open enrollment in the succeeding trimester or school year if the student is habitually truant during either trimester in the current school year.

Student Expectations

School-Appropriate Attire

Remember the 3Cs when dressing for school; you should be Clean, Comfortable and Covered. Personal appearance should not be distracting, cause disruption or present unsafe situations.



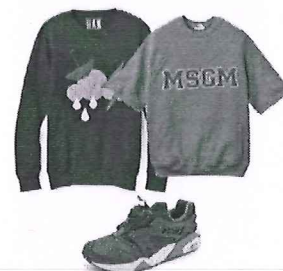
Therefore:

- ✓ Coats, outdoor vests, hats and sunglasses are not worn to classes;
- ✓ Hoods are kept down;
- ✓ Undergarments are not showing;
- ✓ Pants, skirts and shorts must be worn at waist;
- ✓ Appropriate footwear is a must.

Note: Any fashion (dress, accessory or adornment) that is distracting from the learning process or presents a safety risk or conceals/covers identity; displays suggestive, offensive, obscene, sexually degrading or racially motivated graphics or statements; or pertains to drugs, alcohol or tobacco products is not permitted.

Students not meeting the dress expectations will be required to alter their clothing or contact a parent to bring more suitable attire.

Helpful Hint: *Temperatures vary from room to room; however, WRAMS tends to be cool. It is recommended that students keep a sweatshirt or sweater in their locker.*





BEHAVIORAL STANDARDS

1. **Be Prepared**
2. **Be Prompt**
3. **Respect Self, Others, and Property**
4. **Use Appropriate Language**
5. **Follow Directions**

WRAMS provides an environment in which students can learn, feel safe and secure, and can seek help when it is needed. Sometimes students act inappropriately. These actions are divided into two categories: **minor** and **major**.

Minor infractions include such things as being late to class, not bringing materials, running in the halls, being loud in the halls, making inappropriate comments/gestures, throwing snowballs, kissing and other PDAs (Public Displays of Affection), as well as lunchroom problems such as running, not following directions and not cleaning up. These behaviors are handled primarily by the classroom teacher/supervisor who will discuss proper behaviors and work out plans for correcting the problem. Repeated minor infractions will result in administrative action such as time after school or in-school time out.

Major infractions include fighting, disrespect to staff and guest teachers, failure to follow directions, continuous disruption, swearing at others, intimidation, harassment, assault, drugs/alcohol/tobacco use/distribution/ possession, and bringing a weapon to school.

As defined by Wisconsin State Statute 939.22 a "dangerous weapon" means any firearm, whether loaded or unloaded, any device designed as a weapon for producing bodily harm, any electric

weapon or any other device or instrument which, in the manner it is used or intended to be used, is calculated or likely to produce death or bodily harm. Because of the serious nature of **major** infractions, the consequences will involve time spent after school, parent conferences, removal from class, in-school and out-of-school suspension, and in some cases, a police referral. Students who are given out-of-school suspensions may be prevented from participating in extra activities, including field trips. Students bringing weapons to school or selling drugs, look-alikes, or prescription medications will **automatically** be involved in expulsion proceedings.

Please note:

- Gum and energy drinks are prohibited in school.
- ~~Water bottles should be clear and contain water.~~
- Students should use clear bottles to drink water from throughout the day.
- Transportation provided by the District is considered part of the school day. Inappropriate behavior on buses may result in disciplinary action at school as well as loss of transportation privileges.

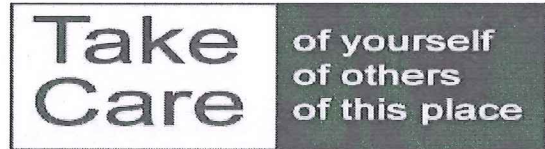
ELECTRONIC DEVICES

Students may use cell phones and other electronic devices before and after school. Usage is prohibited during the school day including lunch. It is an expectation that phones be turned off and stored in lockers during the day.

Mobile Phones are not to be used in restrooms and locker rooms. Video recording in these areas is strictly prohibited.

There are telephones available for use during the day, and messages are delivered between classes.





Wisconsin Rapids Public Schools

WRAMS

Responsible Use Policy (RUP)

Respect Yourself

- Choose online names that are suitable and respectful.
- Create passwords that are appropriate and keep log-in information confidential.
- Only visit sites that are appropriate and respect the rules of our RUP.
(If you wouldn't feel comfortable showing the website to your parents or grandparents, then it's inappropriate.)
- Only create/share information online that is appropriate and save/share pictures that are suitable and respectful.
- Always report anything that happens online which makes you feel uncomfortable or unhappy.
- Talk to trusted adults, like your parents and teachers, about your online experiences.
- Secure or sign out on a computer or Chromebook when you are not using it.

Respect Others

- Show you care by not sending or forwarding hurtful, insulting or inappropriate messages to other people.
- Avoid getting involved in conversations that are unkind, mean or bullying.
- Some websites are disrespectful because they show people behaving inappropriately or illegally—or are racist, biased or unkind. Show your respect for others by avoiding these sites.
(If you visit one by accident, close it and tell your teacher or an adult.)
- Show respect for others' privacy by not trying to get onto their devices or into their online files without invitation.

Respect Property

- Use reliable sites when looking for information and images online.
- Attempt to use media (images, video and music) that you've been given license or permission to reuse. (Without license or permission to reuse, be sure to cite all media appropriately.)
- Respect our district's technology devices. Act appropriately when using them, do not change settings or vandalize them, and report any damage that you find.
- Limit your printing to appropriate school use. Do not print for personal purposes.



AFTER SCHOOL HOURS

Students remaining in the building after 2:45 p.m. must be under the supervision of an adult. Those waiting for

late practice or a ride should wait in the cafeteria. *WRAMS Behavioral Expectations apply to all activities occurring on district property as well as district sponsored events (games and concerts at Lincoln High School are examples).*

Bullying - District Policy 411.5

A complete copy of the bullying policy will be made available in the "back to school" packet that is sent home with each student at the beginning of the school year.

Student council members answered the following questions about bullying:

What is bullying?

- Bullying is a behavior that is intentional and hurtful to others.
- Bullying is recurring behavior (not just a one-time thing).
- Bullying is an imbalance of power, and it makes someone feel hurt, intimidated, and powerless.

Bullying behavior is prohibited in all schools, buildings, property and educational environments, including any property or vehicle owned, leased or used by the District. This includes public transportation regularly used by students to go to and from school. Educational environments include every activity under school supervision.

What are the different types of bullying?

PHYSICAL bullying includes pushing, kicking, poking, punching, taking and damaging someone's belongings, throwing things at someone, or book checking.

VERBAL bullying includes spreading rumors, insulting someone, lying to get someone in trouble, writing nasty notes, or taunting someone.

SOCIAL bullying includes ignoring someone, excluding someone on purpose, encouraging others not to like someone.

CYBER bullying includes using technology to threaten, gossip, or impersonate another person.

What can I do if I feel I am being bullied?

- ✓ Avoid the bully
- ✓ Tell the bully to stop
- ✓ Tell a teacher/staff member. It's important to tell someone right away.
- ✓ Anonymously report an incident from your mobile phone using the STOPit App and school code wrams

If you are concerned about yourself or a friend, don't be afraid to ACT.

Acknowledge that you are seeing signs of depression or suicide in someone.

Care: Let them know you care and that you can help.

Tell a trusted adult.

• Wood County Mental Health Helpline:

715-421-2345

• The National Suicide Prevention Lifeline: Call 1-800-273-8255 to access free, 24/7, confidential support for people in distress, prevention, and crisis resources.

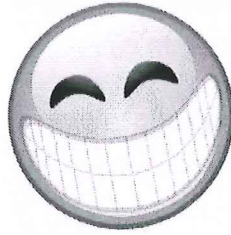
• HOPELINE: Text "HOPELINE" to 741741 or go to www.centerforsuicideawareness.org for 24/7 free trained crisis counselors.

• The Trevor Lifeline: A national organization focused on crisis and suicide prevention efforts among LGBTQ+ youth. (1-866-488-7386)

Don't be a bystander, be an upstander!

If you ignore bullying or just stand and watch, you could be sending a message that you think bullying is acceptable behavior. Every student should feel safe and accepted in school. We encourage students at WRAMS to stand up when they see bullying behavior. Tell a staff member right away. Don't encourage a bully. Support the person who is being bullied.

WRAMS STUDENTS ARE:



RESPONSIBLE

RESPECTFUL

RESOURCEFUL

Student Non-Discrimination and Anti-Harassment

The School District of Wisconsin Rapids is committed to equal educational opportunity for all District students. The District will not deny any person admission to, participation in, or the benefits of any curricular, extra-curricular, pupil services, recreational or other program or activity because of a person's gender, race, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation, transgender status, gender identity, or physical, mental, emotional or learning disability, or any other characteristic protected under State or Federal civil rights laws.

The District strives to provide a safe, secure and respectful learning environment for all students in school buildings, on school grounds, and school buses and at school-sponsored activities. The District prohibits all forms of discrimination and harassment.

The District encourages all students, as well as third parties, to promptly report incidents of discrimination or harassment to a teacher, administrator, supervisor, or other District employee or official so that the District may address the conduct before it becomes severe, pervasive, or persistent. Any teacher, administrator, supervisor, or other District employee or official who receives such a complaint shall forward the complaint to the District's designated Compliance Officer without undue delay, but not later than two (2) business days. The District's designated Compliance Officer is the Director of Human Resources. Complaints should be submitted to:

Brian Oswald
Director of Human Resources
School District of Wisconsin Rapids
510 Peach Street
Wisconsin Rapids, WI 54494

To review Board Policy 411 concerning Student Non-Discrimination and Anti-Harassment, go to www.wrps.org and click on School Board Policy 411.

HALLWAY PASSES

Trimester One

ELA

Date	Time	To	Teacher

Math

Date	Time	To	Teacher

Science

Date	Time	To	Teacher

Social Studies

Date	Time	To	Teacher

Encore

Date	Time	To	Teacher

Encore

Date	Time	To	Teacher

Encore

Date	Time	To	Teacher

Trimester Two

ELA

Date	Time	To	Teacher

Math

Date	Time	To	Teacher

Science

Date	Time	To	Teacher

Social Studies

Date	Time	To	Teacher

Encore

Date	Time	To	Teacher

Encore

Date	Time	To	Teacher

Encore

Date	Time	To	Teacher

Trimester Three

ELA

Date	Time	To	Teacher

Math

Date	Time	To	Teacher

Science

Date	Time	To	Teacher

Social Studies

Date	Time	To	Teacher

Encore

Date	Time	To	Teacher

Encore

Date	Time	To	Teacher

Encore

Date	Time	To	Teacher

WRPS Elementary Agenda Planner**2020-2021 SCHOOL CALENDAR**

September 1	First Day for Students
September 7	Labor Day – NO SCHOOL
September 28	Professional Development Day – NO SCHOOL
October 30	Professional Development Day – NO SCHOOL
November 25	Record Keeping/Professional Development Day – NO SCHOOL
November 26-27	Thanksgiving Break – NO SCHOOL
December 23-January 1	Winter Break – NO SCHOOL
January 4	Students Return
January 18	Professional Development Day – NO SCHOOL
March 5	Recordkeeping/Professional Development Day – NO SCHOOL
March 29-April 2	Spring Break – NO SCHOOL
April 5	Professional Development Day – NO SCHOOL
May 31	Memorial Day – NO SCHOOL
June 4	Last Day for Students (<u>Half-day Elementary Dismissal – 1:00 p.m</u>)

Wisconsin Rapids Elementary School Phone Numbers

Grant Elementary	715-424-6766	THINK Academy	715-424-6784
Grove Elementary	715-424-6769	Washington Elementary	715-424-6788
Howe Elementary	715-424-6772	Woodside Elementary	715-424-6793
Mead Elementary	715-424-6777		

Attendance

School attendance is critical to the educational success of your child. Your child is expected to be in school every day unless he/she is ill or has other justifiable reasons for the absence. Therefore, we ask your understanding of and cooperation with attendance procedures. WRPS may terminate a pupil's open enrollment or boundary exception in the succeeding semester or school year if the student is habitually truant during either semester in the current school year.

State statute requires each school to report the frequency of and reasons for student absences. The truancy statute is not a district policy; it is state law. Under Wisconsin Statute 118.16(1)(a) and (c), a student is considered truant if school is in session and he/she is not in attendance without an acceptable excuse.

- A child is considered a habitual truant when absent or tardy without an acceptable excuse for part or all of 5 or more days on which school is held during a semester.
- "Part of a day" is defined by WRPS elementary buildings as:
 - Arrival after 10:00 AM is considered Absent AM, and is counted as a half-day absence.
 - Arrival after 2:00 PM, for afternoon sessions, is considered Absent PM, and is counted as a half-day absence.
 - Leaves before 10:00 AM is considered Absent AM, and is counted as a half-day absence.
 - Leaves before 2:00 PM is considered Absent PM, and is counted as a half-day absence.
- If a parent does not contact the school office personally, leave a voice message on the attendance line, create a note in Family Access via Skyward, or send a note to the school reporting a student absence, the student absence is considered unexcused.

Excessive absences will be referred to the proper authorities for violation of the compulsory school attendance law, Wisconsin state statute 118.16. Truant and habitually truant (more than 5 days absent unexcused per term students will be processed under municipal code 866. Referral to Social Services, mandatory court appearances and citations are all consequences of truancy.

When your child is going to be absent from school we ask that the parent/guardian notify the school office before 9:00 a.m. on the day of the absence. This may be done by calling the school office, attendance line, or on Skyward Family Access.

Our school discourages parents from having their child leave school early. A child will not leave school without permission from the parent and school office. When it is absolutely necessary to leave early, for safety reasons, students leaving school during the day must be 'signed out' in the office by an adult.

Note: Whenever possible, appointments for doctors and dentists should be outside the regular school day. Parents are strongly encouraged to make appointments that are necessary after 3:45 p.m. Any child returning to school during the day must be signed in at the office by an adult.

Bullying

A complete copy of the District 411.5 Bullying Policy will be made available in the back to school packet that is sent home with each student at the beginning of the school year. The School District of Wisconsin Rapids strives to provide a safe, secure and respectful learning environment for all students in school buildings, on school grounds, and school buses and at school sponsored activities.

The District consistently and vigorously addresses bullying so that there is no disruption to the learning environment and learning process. Bullying is deliberate or intentional behavior using words or actions, intended to cause fear, intimidation or harm. Bullying is repeated behavior and involves an imbalance of power.

Bullying behavior can be:

PHYSICAL bullying includes pushing, kicking, poking, punching, taking and damaging someone's belongings, throwing things at someone, or book checking.

VERBAL bullying includes spreading rumors, insulting someone, lying to get someone in trouble, writing nasty notes, or taunting someone.

SOCIAL bullying includes ignoring someone, excluding someone on purpose, encouraging others not to like someone.

CYBER bullying includes using technology to threaten, gossip, or impersonate another person.

What can I do if I feel I am being bullied? ✓ Avoid the bully ✓ Tell the bully to stop ✓ Tell a teacher/staff member. It's important to tell someone right away. Every student should feel safe and accepted in school.

The STOPit app is available for anyone to report bullying to a school administrator. STOPit is a simple, fast and fully anonymous tool used to report inappropriate behaviors, bullying, and potential threats to our WRPS schools. Enter this link, <https://appweb.stopitsolutions.com/> to navigate to the STOPit App Webpage.

Bullying behavior is prohibited in all schools, buildings, property and educational environments, including any property or vehicle owned, leased or used by the District. This includes public transportation regularly used by students to go to and from school. Educational environments include every activity under school supervision. All school staff members and school officials who observe or become aware of acts of bullying are required to report these acts to the building principal. Reports of bullying may be made verbally or in writing and may be made confidentially. Learn more about Board Policy 411.5 concerning bullying on the District webpage under "School Board Policies."

Clothing

School appropriate attire is an expectation. Personal appearance should not attract undesirable attention, cause disruption, present a health problem, or present unsafe situations for children in the school building. A teacher/administrator may ask students to change clothing or may contact parents for more suitable attire if these guidelines are not followed.

The following clothing must be avoided:

- Clothing that is distracting from the learning process or which contains comments, pictures, slogans or designs that are obscene, profane, lewd or vulgar.
- Clothing which harasses or threatens an individual or group of individuals because of sex, race, color, religion, handicap, national origin, sexual orientation, transgender status, gender identity, or physical, mental, emotional or learning disability, or any other characteristic protected under State or Federal civil rights laws.
- Clothing which advertises or promotes alcoholic beverages, tobacco products or illegal drugs.
- Clothing which is revealing.

Winter Clothing

All children must wear appropriate winter clothing (mittens or gloves, boots, hats, coats, snow pants, etc.) to be allowed to play outside during recess.

Electronics Devices

Our district elementary schools encourage that all personal electronic devices, including but not limited to cell phones, smart watches and gaming systems, be left at home. Any cell phones at school **must** be turned off and kept in the student locker/backpack throughout the ENTIRE day. Specific technology tools, such as tablets, Chromebooks and iPads, may be provided for students by the District for learning activities. Our schools will not be responsible for lost, stolen, or damaged personal equipment while in a student's possession. If the items are discovered during the school day, they may be taken away and parents may be contacted.

Internet Policy

WRPS expects responsible and appropriate use of network services and technology. A parent must sign the Responsible Use Policy (RUP) and agree to the terms to permit a child to use the Internet, e-mail and other District network services. Students agree to be respectful, responsible and safe with technology as well as adhere to and learn about digital citizenship. (Board Policy 365.1)

Medication Policy

Parents are encouraged to administer medication at home. When that is not possible, medication will be administered at district elementary schools when the following requirements are met:

Prescription Medication

- The "*Physician/Dentist Orders for Administering Prescription Medication in School Form*" must be completed by the prescribing physician and parent and returned to school before any medication will be administered. **A new form must be signed annually.**
- Medication to be administered at school must be in a current, pharmacy-labeled bottle with the information on the bottle identifying the student, name of drug, dosage and physician's name. Prescription-labeled bottles can be obtained from your pharmacist upon request.
- Changes in dosage, medication, time of administration or discontinuing administration require a new *Physician/Dentist Order Form* to be completed.

Non-Prescription Medication

- Over-the-counter (OTC) medications will be administered upon parental consent via the annual online enrollment verification process.

- **All medication must be provided by the parent in an unopened, original, labeled container that indicates the ingredients and dosing information.**
- Elementary students are required to keep over-the-counter medication in the health office for administration by school personnel.

Learn more about Board Policy 453.4 concerning medication administration procedures on the District webpage under “School Board Policies.”

Nursing Services

Each elementary school is provided scheduled nursing services on a weekly basis. A school nurse is always available for consultation even if the nurse is not at the school site.

The school nurse organizes appropriate screening programs such as vision and hearing screenings. In addition, the nurse may perform physical assessments and identify students with health problems that impact educational performance. If you do not want your child to participate in these activities, you must notify the school principal in writing.

Release of Information

Student Directory Data is defined as: student name, address, photographs, degrees and awards received, major field of study, participation in activities/sports, weight/height on athletic team, and name of school student most recently attended. The ability to release directory data helps WRPS to include a student in certain publications like the annual yearbook or news stories. Parents must indicate through the online enrollment verification process if they wish to restrict the release of student data.. It is important for you to understand the options and select your preferences as the district will fulfill its legal obligation to release directory data when requested.

School Closing – Cancellation

If bad weather makes it impossible for buses to run, a Skylert Family Access message will be sent to all families via their provided contact information in Skyward as early as possible, with decisions made as close to 6:30 a.m. as possible. Also, notice of cancellation will be posted via local media outlets and on the WRPS main webpage at www.wrps.org.

If bad weather develops during the morning while school is in session, contact regarding the early dismissal will be made by 10:00 a.m. to advise families that their children will be sent home early.

EARLY DISMISSAL

If bad weather develops during the morning while school is in session, the following procedure will be used:

- ◆ Lunches will be served before the students are dismissed. (There is no lunch for 4K students.)
- ◆ Buses will run according to the following schedule:

Middle School	12:00 p.m.	
Assumption High School	12:10 p.m.	
Lincoln High School	12:20 p.m.	
River Cities High School (a.m. session)	11:00 a.m. (as usual)	** Afternoon RCHS sessions will be canceled.
Elementary Schools (Public & Parochial)	1:00 p.m.	** Afternoon early education unit sessions will be canceled.
Morning 4-Year Old Kindergarten Session	10:45 a.m.	** Afternoon 4K sessions will be canceled.

Skyward Family Access

Is a useful tool for parents to keep up-to-date about different aspects of their student's educational progress. This is available through any internet browser by going to the school website: www.wrps.org Each student is issued their own login and password. Also, each guardian listed in the district database has a login and password assigned to them. This is the same login/password used for ON-LINE ENROLLMENT VERIFICATION at the beginning of each school year. Once logged in, the following information will be available:

- Calendar • Bus Schedules • Student Information • Message Center • Attendance

Changes to telephone numbers, e-mail addresses, and/or emergency contact information should be changed via the on-line enrollment verification in Skyward Family Access. If you do not have computer access, you can call the school office. This information will then be updated in Skyward.

Student Non-Discrimination and Anti-Harassment

The School District of Wisconsin Rapids is committed to equal educational opportunity for all District students. The District will not deny any person admission to, participation in, or the benefits of any curricular, extra-curricular, pupil services, recreational or other program or activity because of a person's gender, race, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation, transgender status, gender identity, or physical, mental, emotional or learning disability, or any other characteristic protected under State or Federal civil rights laws.

The District strives to provide a safe, secure and respectful learning environment for all students in school buildings, on school grounds, and school buses and at school-sponsored activities. The District prohibits all forms of discrimination and harassment. The District encourages all students, as well as third parties, to promptly report incidents of discrimination or harassment to a teacher, administrator, supervisor, or other District employee or official so that the District may address the conduct before it becomes severe, pervasive, or persistent. To review Board Policy 411.5 concerning Student Non-Discrimination and Anti-Harassment, go to www.wrps.org and click on School Board Policy 411.5.

Telephone

The school telephone is a business phone. Only in the case of a necessity will children be permitted to use the phone. Parents are encouraged to assist their children in deciding after school plans before leaving for school in the morning.

Transportation

At the beginning of the school year, students will receive a copy of the District Bus Policy and Rules. Parents and students need to read these rules and review them periodically at home. Improper and unsafe behavior on the bus can result in a removal from bus ridership. Specific route information can be found in Skyward Family Access.

Video Surveillance

A video surveillance system is used for the purpose of maintaining a safe and orderly educational environment, for identifying disciplinary issues, for minimizing theft, vandalism, bullying and harassment, and for enforcing school policies and rules. Video recordings may become a part of a student's educational record. (Board Policy 731.2)

Visitors

All visitors must report to the office and sign in upon arrival at school. The District uses the Raptor Visitor Management System to build on the District's program of campus safety for students and faculty. The Raptor system will enhance our ability to track visitors, contractors, and volunteers in our schools. Upon entering our building ALL visitors will be asked to report directly to the school office and present a valid state-issued ID which will be scanned into the Raptor system and a sticker for the visitor will be printed. A sticker will be **REQUIRED for all visitors who will be moving beyond the school office.** The safety of our students and staff is our highest priority.

Web Site

The Wisconsin Rapids Public Schools provide an extensive Website for public use. Additional information regarding specific elementary schools may be found at www.wrps.org.





1801 16th Street South
Wisconsin Rapids, WI 54494

Phone: (715) 424-6750
Fax: (715) 422-6097



www.wrps.org/schools/lincoln



WRLincolnHighSchool



wr_lincolnhs



WR_LincolnHS

LHS 2020 Term 3 Grading Options

With the change to off-campus learning, we are continuing to provide the best outcomes for our students. We do fully realize that this new learning model is challenging for some of our students. With this in mind, the staff of LHS has reviewed our grading process for Term 3. It is our hope that our Term 3 grade options reduce family and parent stress, provides flexibility for our students, and maintains open communication between home and school.

Term 3 Options

- 1) Students maintain the traditional letter grade scale (A, B, C, D, F) and grade point average (GPA) earned from courses.
- 2) At the request of the student, and with the permission of the parent/guardian, students may change the grade basis of courses to Pass/No Credit (P/NC). The current policy limits the courses with a P/NC option. This restriction has been removed.
- 3) At the request of the student, and with the permission of the parent/guardian, students may withdraw from a class. The current policy limits withdrawal from a course on Day 7 of the term. This restriction will be modified to allow a course withdrawal as long as the student has 2.0 other credits on their schedule for Term 3.
- 4) Students may choose P/NC for some courses and the traditional grading scale for other courses.



Commonly Asked Questions About LHS Term 3 Grading Changes:

1. Who requests a grade change?

- Any change to a student's grading basis must come at the request of the student with parental/guardian approval.
- No change will be imposed by LHS school-wide policy or by the individual classroom teacher.

2. What if I do nothing? Will the LHS staff and/or teachers automatically give me P/NC?

- NO-** If a student does NOT submit a P/NC request for a course, the class will be graded with a traditional letter grade with the traditional GPA awarded.

3. If I choose to do P/NC, what grade percentage is required to earn a Passing(P) grade?

- Students are considered passing (P) if they earn a minimum of 59.5%.
- Students who earn below 59.5% will receive no credit (NC).

4. If I choose P/NC, will that impact my GPA?

- No, under P/NC grading, a course assigned a P will not impact a student's GPA, but the student will earn credit towards graduation.
- A course assigned an NC will earn no credit towards graduation and will not impact the student's GPA.

5. If I choose P/NC and earn an NC, will that impact my eligibility to participate in extracurricular and/or athletics?

- Possibly, LHS eligibility code states:
"Students are eligible for participation in a co-curricular program if they have received no more than one (1) grade of "F" or one (1) grade of "Incomplete" from the previous progress report or semester/term official grading period."
- NC will count the same as "F" or "Incomplete."

6. What if I am in an articulated, dual, transcribed, or concurrent enrollment course?

- Your commitment and grading expectations with the high educational partners will still stand.
- You can choose to take P/NC for your LHS grade and keep the required letter grade at the institution of higher education.
- You may change your College English grade to P/F for UW-Stevens Point in your UWSP student portal by May 1.
- You may drop the Dual Credit class from Mid-State Technical College if dropped by the May 15th deadline.
- Many of these courses are listed in the LHS Program of Studies on pages 10-11.

7. Are there potential ramifications associated with changing a course grade to P/NC in regard to higher education and scholarships?

- Possibly, students and parents are strongly encouraged to confer with school counselors and universities before making any decisions.
- Moving a course to P/NC may potentially have unintended consequences on a student's scholarship possibilities, college admission, or NCAA eligibility.
- Students pursuing NCAA eligibility are encouraged to contact Mrs. Felker to discuss the grading option ramifications.

8. What if I choose to do P/NC now, can I change my mind to go back to A-F grade?

- No**, it is important to explore all the possible consequences now, because **ALL APPROVED requests to change a course to P/NC are FINAL and cannot revert to the A-F grade.**

9. When do I have to decide by?

- The deadline for requests to convert courses to P/NC or drop a course is:

11:59 p.m. May 15, 2020

10. How do I request the change to make one or more of my class P/NC?

- Students wishing to request to change the grade basis of a course to P/NC will do so through the Term 3 Grade Options Google Form which is located at bit.ly/lhsgradechoice

11. Can I withdraw from a Lincoln High School class?

- Yes, as long as 2.0 credits remain on your Term 3 schedule and with a "W" on your transcript.
- The withdrawal will be completed by **11:59 p.m, May 15, 2020**, by sharing [this form](#) with your counselor.

12. What if I still do not understand and have more questions?

- We strongly encourage you to reach out to your teacher, counselor, or administrators if you have any questions. We are here to help!



Students and Parents/Guardians-

Friday, April 3, 2020

First and foremost, we hope this finds all of you well. We are certainly in unprecedented times and would like to share how impressed we are with your resiliency and engagement thus far. Completely changing how we do learning essentially overnight has been no small feat, and our students, parents, and staff have done a tremendous job in adapting to and overcoming all obstacles. We are proud of you!

To create universal understanding regarding Skyward Gradebooks and in order to better provide feedback to students, we will be utilizing Skyward slightly differently going forward. All 6th, 7th, and 8th grade classwork that is completed by students will be recorded as a Pass (P) in Skyward. This will apply to Trimester 3 only and will not change any grade from Trimester 1 or Trimester 2.

In short, Skyward Gradebooks will be used as a means of progress monitoring. Activities or assignments provided by teachers may still have points assigned to them, and all stakeholders will be aware of the points earned after an assignment is completed. However, rather than a grade being displayed in Skyward, a 'P' will populate the grading column showing student progress, allowing both students and parents alike the ability to track assigned and completed activities.

To be clear, all scores entered will reflect a Pass (P) no matter what category they are assigned to, how many points they are worth, or what point value the student earns. Once a teacher has received completed work or activities and it has been entered in Skyward, the 'P' will serve as an indicator for the student, parent, and teacher that the assignment has been completed and, at that point, the teacher will provide feedback to the student regarding the assignment. The focus is on student engagement and learning not on the end result of a letter grade.

***The only exception for assigning grades will be for Algebra and Level 1 World Languages. Individual teachers providing instruction for these courses will be in contact with their students to explain their expectations early next week.**

Please know we are continuously in conversation and communication regarding how to best deliver educational resources and provide feedback. We will continue to offer the best learning opportunities we can, using every available tool we have at our disposal.

Our goal is to provide educational materials, activities, and enrichment while continuing to communicate and connect with families. We are confident that progress monitoring in Skyward will be an efficient way to communicate with students and allow for all of us to monitor engagement and stay connected while staying safe at home.

If you have questions, please reach out to individual teachers or contact WRAMS. We're all in this together. Hang in there!

WRAMS Administration
(715) 424-6740



**WISCONSIN RAPIDS
PUBLIC SCHOOLS**

Attachment H

Dear Parents and Guardians,

May 4, 2020

We hope this letter finds you and your family doing the best you can under these unprecedented circumstances. We could not be more proud of being a part of the Wisconsin Rapids community and a partner with you in your child's education. With only an initial weekend to prepare, our students, families, teachers, and staff quickly embraced our off-campus learning approach, and we sincerely appreciate everyone's efforts!

The focus at the elementary level during this time of closure has been on student engagement and enrichment with our teachers providing activities, support, and feedback, especially in the areas of literacy, writing and numeracy. Whether in the building or not, our elementary teachers are striving to build a solid foundation for students. We hope you are finding their efforts helpful and are comfortable reaching out to them should you need additional activities, resources, or guidance.

Last week it was announced that schools in Wisconsin will not reopen for on-campus learning for the remainder of the 2019-2020 school year. We want to reassure you that our elementary teachers will continue to provide engaging activities and enrichment resources so our students have a solid foundation for the next grade level. No student will be held back as a result of the school closure due to COVID-19.

As a result of this latest closure news, we have made necessary adjustments to how our third trimester will be reported. Items that are being completed at the elementary level during the closure are not being given grades. Instead, teachers will continue to provide written or verbal feedback through various communication methods such as Google classroom, virtual meetings, email, phone conversations, and more. The communication shared between teachers, students, and parents/guardians provide the best insight about progress. We will continue to be diligent in providing steady communication throughout the remainder of our third trimester. Please reach out to your children(s) teacher whenever you have questions or concerns.

The typical year-end assessments such as Benchmark Books, PALS, and STAR assessments, will not be administered this year. In the past, teachers used that assessment data as well as classroom progress to determine end of year progress toward learning goals. Due to the third trimester changes with instructional delivery, when end of year progress reports are completed for the 2019-20 school year, final trimester reporting will indicate an "N/A" score for all areas. Also, this year's final progress reports will include a narrative section from your student(s) teacher in the comment section which will provide a picture of overall achievement for the student for the year. The calendar for progress report delivery will not change. Progress reports will be available to families online on June 11, 2020. By June 15, 2020, all progress reports will be mailed home.

We want you to know that even though our students have missed out on being in our buildings, when they return in the fall our teachers will meet them where they are - academically, socially, and emotionally. In the months ahead, our teachers will be working collaboratively among and between grade levels (including a focus on helping the transition from elementary to middle school for our 5th grade students) in order to assess and adjust teaching and learning based on the skills and experiences students may have missed during this year. Rest assured, teachers will be looking at the curriculum and will adjust their instruction at the beginning of the year to review essential topics as well as introduce those that may not have been covered in the previous year.

We look forward to our continued partnership as we complete this school year and move into next school year. As always, if you have any questions or concerns about your child's progress, please reach out to the classroom teacher or your building principal.

Sincerely,

Roxanne Filtz, Director of Curriculum and Instruction
Jennifer Wilhorn, Assistant Director of Curriculum and Instruction